MINUTES
General Education Committee
September 12, 2013
2:00-3:30pm
Alumni Gallery Seminar Room

Members present: John Blondell (Professor of Theatre Arts), Michelle Hardley (Secretary and Registrar), Wayne Iba (Professor of Computer Science), Rick Pointer (Professor of History), Debra Quast (Director, Library and Information Services)

Absent: Tatiana Nazarenko (Chair and Dean of Curriculum and Educational Effectiveness),

Others present:

I. Opened with Prayer

II. The revised minutes of the August 29, 2013 meeting were approved

III. Chair election
John Blondell was elected chair of the GE Committee.

IV. Approval of the Major Tasks for the 2013-2014 academic year
Additional items were added by Tatiana and distributed to the committee with the agenda items. Tatiana's list includes a designation of committee responsibilities and a timeline

Various items were discussed as to their importance, the people who are in charge and the suggested timeline.

Some changes to make to the list

1. Debra volunteered to help with #7 (Updating the GE Website)
2. #2 should have the item on Oral Communication removed – it appears to be a duplicate of the second half of item #3.

The committee suggested what "closing the loop" might mean relative to various ILO's. It was suggested that, in order to close the loop, the GE committee might determine one to two items over which the GE Committee has exclusive purview, rather than take the responsibility to close the loop on all possibilities and options. John will take a look at each of the "closing the loop" tasks and suggest best options for each ILO in question.
V. **Revision of the RS-190 submission form; RS-190 syllabus**
The committee was in favor overall of the course and granting GE credit, but there were some suggested changes that needed to be made to the syllabus prior to approval. There should be a better description of an internship experience, including issues related to hours, units, and differences between RS-190 sites and RS-190SS sites. The committee would also like a sample list of typical placements that would be considered SS appropriate and what kinds of issues students might experience if they choose the SS option. On page one, outcomes and outcomes language need to be revised.

The committee is inclined to approve pending the suggested changes.

VI. **Revision of the highlighted sections of the GE Combined document.**
The committee began a discussion of the highlighted sections of the combined document. There was some concern about the nature of the task: is the intent to remove outdated contexts (e.g. references to faculty who no longer teach here, facilities that have since been built), or to tackle a broader issue of changing the focus of the GE. It was decided to continue the discussion at the next committee meeting.

Respectfully submitted,

Michelle Hardley
Registrar