MINUTES
General Education Committee
September 22, 2014
2:30-4:00pm
VL216

Members present: Stephen Contakes (Professor of Chemistry), Bruce Fisk (Professor of Religious Studies), Michelle Hardley (Secretary and Registrar), Thomas Knecht (Professor of Political Science), Tatiana Nazarenko (Chair and Dean of Curriculum and Educational Effectiveness), Debra Quast (Director, Library and Information Services)

Absent:

Others present: David Vander Laan (GE Liaison and Professor of Philosophy)

I. Opened with Prayer

II. The minutes of the September 8th meeting were approved.

III. Committee Chair – Vote
Tatiana was voted as the chair for the committee for the coming year.

IV. RS-120 Submission Form – Thinking Globally
The GE Committee discussed the proposal. The course was approved with no corrections. This change will become effective starting Spring 2015.

V. KNS-195 Submission Form – Integrating the Major Discipline
The GE Committee discussed the proposal. The course was approved with some syllabus corrections. This change will become effective starting Spring 2015.

VI. Review Timetable for GE Assessment Document
This document was developed over the summer by Mark Sargent and Tatiana in consultation with other members of the Provosts office to organize the task of reviewing the various GE areas each year that are not covered by the areas mandated by WASC. Tatiana asked for feedback from the committee on the timeline. It was agreed that the faculty teaching Performing and Interpreting the Arts and Understanding Society classes in the spring should be informed soon about the embedded signature assignment and the additional work on Livetext that will be required.
VII. Understanding Society and Performing and Interpreting the Arts Assessment Discussion
We discussed some of the logistical issues with the assessment this year for these two Common Inquiry areas. It was decided that Bruce and Tom would select a group of full time faculty who were teaching courses in the respective areas in the spring to be part of the assessment work. Tatiana will draft an email for Bruce and Tom to use that will lay out the basics of what the smaller group’s purpose is. Bruce and Tom will include their own “personal touch” to the email. Included in that purpose will be for the group to discuss the certification criteria for their area and develop the embedded signature assignment to be used in their courses.

The ideal for each GE area would be a workable sample size of approximately 40 students. This would allow for the possibility of to have a second reader evaluate 20% of the assignments for the course without too much additional workload.

We will continue to discuss the logistics of the assessment during the next meeting.

Respectfully submitted,

Michelle Hardley
Registrar