

Managing Your Student Account

The essentials of managing your student account consist of the following four steps:

1. If you plan to request any type of financial aid, submit a FAFSA and provide all required documentation to the Financial Aid Office.
2. **New Students:** Complete and return a Student Account Master Payment Agreement.
3. Estimate your payments.
4. Make payments on schedule.

Each of these steps is further explained below.

Financial Aid

Complete and return all of the financial aid forms and documents, requested in your aid award letter, to the Financial Aid Office by July 1, 2011, so the college can process them before the fall semester begins. Pending financial aid awaiting documentation from you will not reduce minimum payment requirements. To ensure quality service and timely transfer of financial aid to your student account, please direct your financial aid questions to the Financial Aid Office, 888-963-4624.

Student Account Master Payment Agreement

Prior to your first semester at Westmont, you will receive a Student Account Master Payment Agreement, which is a credit agreement between you and the college. This agreement describes the terms for dealing with the unpaid portion of your student charges as well as any student-initiated charges for things such as medicine from the Health Center. For your convenience, it is only necessary to complete and submit this form once, when you first enroll at Westmont.

Estimating Your Minimum Initial Payment

Estimate Your Semester Charges:

Tuition	\$17,285
Campus Room	3,525
Standard Meal Plan *	2,145
Health Fee	295
Student Activities Fee	145
Technology Fee	100
Total Charges	\$23,495

Subtract the following (if applicable):

15-Meal Plan? *	-100	_____
10-Meal Plan? *	-200	_____
No Campus Room?	-3,525	_____
No Meal Plan?	-2,145	_____

Total Adjusted Charges

A

* All students living in campus residence halls must participate in a meal plan. **First-year students must participate in the Standard Meal Plan during their first semester.**

Your Financial Aid

Enter per-semester amounts from your most recent Financial Aid Award Letter:

Total Financial Aid	_____
Subtract Work Study	— _____
Total Adjusted Financial Aid	_____

B

Your Semester Balance Due

Calculate your estimated Semester Balance Due
Subtract Line B from Line A

C

Your Minimum Initial Payment

Calculate your Minimum Initial Payment by dividing
Line C by 3 = _____

Payment Schedule

The Minimum Initial Payment is due on or before Aug. 15, 2011, for the fall semester or Dec. 31, 2011 for the spring semester. A late payment fee of \$150 will be assessed if the Minimum Initial Payment is received by the Business Office after the above dates. Westmont may cancel the registration of a student who does not make the Minimum Initial Payment by the first day of the semester.

Finance Charges

Finance charges will be assessed on any unpaid statement balance at the end of each month. To avoid finance charges, please pay your statement balance in full each month. Paying only the minimum initial payment will not avoid finance charges.

Final Payments

You must pay all charges on your student account in full by the end of October for the fall semester and the end of March for the spring semester to qualify to register for classes and reserve campus housing for the next semester.

Web Services and Information

The following information is available online at: http://www.westmont.edu/_offices/business

- Current balance and transactions
- Previous statements
- Dates and deadlines
- Instructions for wiring funds to Westmont
- Instructions for students to allow their parents online access to their student account
- Download of this brochure
- Student Account FAQs

Important Deadlines

- July 1 2011** Submit all financial aid forms and documents in order for financial aid to be processed before school begins
- Aug. 15 2011** Pay minimum fall semester payment
New Students: Return completed Student Account Master Payment Agreement to the Student Accounts Office
- Oct. 31 2011** Pay final fall semester payment
- Dec. 31 2011** Pay minimum spring semester payment
- March 31 2012** Pay final spring semester payment

Questions

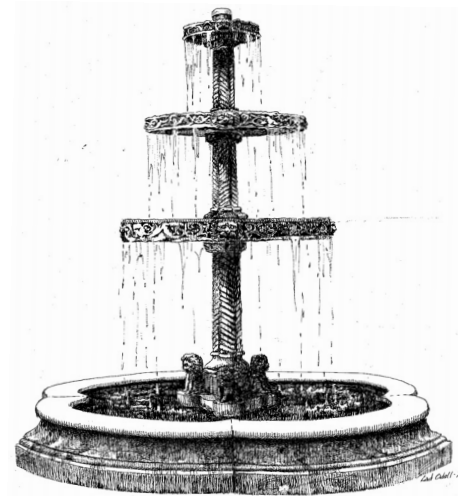
When is the last day I can cancel my enrollment and still receive a full refund?

If you cancel your enrollment before 9 a.m. on the first day of the semester and have not attended any classes, you will be eligible for a refund of your payments less your non-refundable deposit.

What forms of payment do you accept?

Westmont accepts cash, checks, and wire transfers (see the Web site for details) as payments on student accounts. We do not accept credit card payments.

For more questions and information, please visit the Student Accounts Web site at www.westmont.edu/_offices/business.



Student Accounts

*Managing Your Student
Charges at Westmont
2011-2012*



WESTMONT

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