Faculty Meeting Minutes  
December 12, 2008

I. Call to Order  
a. Warren Rogers called the meeting to order at 3:33pm

II. Comments from Dr. Beebe  
a. Dr. Beebe thanked the members of the faculty for their efforts during and after the Tea Fire.  
b. He indicated that an announcement would be forthcoming regarding how student GPAs during this semester will be counted towards academic scholarships.  
c. Dr. Beebe stated that he was exploring options for the College to offer more assistance with insurance companies to Las Barancas families that lost their homes.  
d. He indicated that the college is exploring ways to reducing Phase I construction noise. He noted that May 12, 2010 is the date on which the “window” to pull phase I permits will close.  
e. He reported that the Capital Campaign has taken a huge blow from problems with the economy.  
f. Dr. Beebe reported that enrollment numbers are looking good for spring and fall.

III. Faculty Devotional  
a. Sue Savage offered a devotional to the faculty.

IV. New Faculty Introduction  
a. Sarah Yoder introduced herself to the faculty.

V. Business of the Faculty  
a. Approval of the Minutes from 10/17/08 and 11/18/08  
   i. The minutes of the Faculty meeting 10/17/08 were approved  
   ii. The minutes of the Faculty meeting 11/18/08 were approved  

b. Report and Q & A from Troy Harris  
   i. Troy announced a new system for vetting student drivers (students involved in college business) by checking their driving records.  
   ii. Troy announced the beginning of a two-year project developing a critical incident plan.  
   iii. Troy announced a new contract review protocol (any contract that binds the college, particularly service contracts) described in a handout.
c. **Report: Doug Jones on the current state of financial aid**
i. Doug described some of the economic challenges facing financial aid. Among other issues, he reported that students are having an increasingly difficult time obtaining loans.

Lisa re-convened the meeting at 4:55 after a break

d. **Report: Program Review Committee—Marianne Robbins (See Handout)**
i. Marianne offered an update on the activities, modes of assessment, learning, successes and conclusions of the Program Review Committee. Among other issues, she noted that:
   1. 19 out of 23 departments have submitted reports (due 9/15)
   2. The committee has revised the template for the 6-year reports to give more information about what these reports should include.
   3. She noted that it is essential that department chairs remain stay the same for the two years preceding a departmental review.
   4. Marianne also noted that resources are available to assist departments in developing their program review activities (course reductions and stipends).

e. **Update on Long-Range Planning/Strategic Planning Task Force—Deborah Dunn**
i. Deborah highlighted the history, membership, and activities of the SPTF.
   ii. In particular, she encouraged faculty to stay engaged with the strategic planning process and to share their ideas with the task force.

VI. **Adjournment**
a. Warren adjourned the meeting with prayer at 5:32pm.

Respectfully Submitted by Jesse Covington