

FACULTY MEETING MINUTES
APRIL 18, 2008
HIERONYMUS LOUNGE
3:30 P.M.

I. Call to Order

Glenn Town called the meeting to order at 3:32

II. Devotion

Rick Pointer shared a devotion with the faculty

III. Introduction of New Faculty Members

Caryn Reeder (Religious Studies) introduced herself to the faculty

IV. Business

Glenn Town led the business of the faculty

A. Approval of minutes from March 28, 2008

The minutes from 3-28-08 were approved

B. Ballot: Election to Faculty Personnel

The ballot was approved by unanimous voice vote. Elected were: David Hunter (tenured full professor, Natural and Behavioral Sciences); and Mary Collier (tenured full professor, Humanities)

C. Ballot: Election to Standing Committees

The faculty handbook required suspension to make three changes to the ballot: Frank Percival is nominated for the General Education Committee as Tenured Natural and Behavioral Science faculty representative (not Humanities); Lesa Stern is nominated to Student Life and Development Committee to serve until 2011 (not 2007, fall only); and Caryn Reeder is nominated to the Institutional Review Board until 2011 (not 2009). These changes were approved by unanimous voice vote. Not all faculty had a copy of the ballot, so each nominated position was read aloud by the Vice Chair. The elections were collectively approved by unanimous voice vote.

D. Approval of Class of 2008 Commencement Participants

Claudia Scott moved to approve the list of commencement participants for the Class of 2008 as recommended by the Records Office. Gayle Tucker seconded the motion. The motion was approved by unanimous voice vote.

E. Motions: Program Review Committee

The Program Review Committee placed three motions before the faculty that proposed changes to the faculty handbook: membership and duties of the Program Review Committee; Responsibilities of the Department Chair; and Evaluation, Promotion and Tenure.

Glenn opened discussion on proposed changes to the faculty handbook regarding membership and duties of the Program Review Committee (1.4.3.4.7). The motion passed by unanimous voice vote. The approved changes are as follows:

1. The membership of the Program Review Committee will include the Director for Institutional Research and the Director of Assessment, replacing the Associate Provost for Assessment, Planning, and Research
2. The language under the “c) Responsibilities” section of the Program Review Committee was reorganized extensively. This section will now read as follows:

c. Responsibilities

The Program Review Committee oversees program review in departments and programs, and develops an institutional plan for college-wide program review. It establishes policies and procedures regarding program review and assessment.

To meet this mission, the Program Review Committee will:

1. in collaboration with the Director of Assessment
 - a) work with departments as needed in the development of their plan for program review;
 - b) assist departments with the implementation of their plan to ensure timely progress toward its completion;
 - c) review the results of the program review and provides any necessary feedback for the department to consider before the department submits the final report to the Provost;
 - d) as needed, provide the department with comments or suggestions to assist them in their preparation for the next review cycle.

- e) encourage a campus conversation that establishes the value of a college-wide program review and addresses concerns as appropriate
2. work with and advise the Director of Institutional Research in establishing goals, formats and priorities for the collection and reporting of institutional data.
 3. advise and support the Director of Assessment in organizing the data, planning a schedule for Program Review and presenting the data to the campus communities and accrediting organizations.

Glenn opened discussion on the second motion from the Program Review committee: proposed faculty handbook changes regarding Department chair responsibilities. The motion passed by unanimous voice vote. In section 1.3.2.2.1.1 – Department Chair, Responsibilities and Duties, the faculty handbook will now include the following,

- 2) Supervise and coordinate ongoing program review and assessment to ensure continued departmental health and progress

Glenn opened discussion on the third motion from the Program Review Committee: proposed faculty handbook changes regarding Evaluation, Promotion and tenure. Tom Fikes moved to amend the motion to include “program review” in requirement #4 in the proposed change. Cheri Larsen seconded the amended motion. The motion was defeated by unanimous voice vote. The original motion was defeated by unanimous voice vote. The Program Review Committee will reconsider this motion for a future faculty meeting.

F. Motion: Grade Definitions

Glenn opened discussion on a proposed revision to the definitions of letter grades, as detailed on the Provost’s web page. Marilyn McEntyre moved to amend the “C” grade definition from “adequate” to “acceptable”. Randy VanderMey seconded the motion. The motion was then tabled until the next faculty meeting.

G. Presentation: Gayle Beebe, President

Gayle Beebe shared some thoughts with the faculty. Gayle made mention of campus computing technology needs and announced his intent to hire a Vice President of Information Technology in the coming months. He also updated the faculty on hiring a Chief Academic Officer with the organization of a search committee in late summer. Gayle also updated the faculty on the progress of Phase I funding and that, barring any unforeseen legal activity, the October groundbreaking is still in place.

H. Granting Emeritus status

Tony Askew, Ray Paloutzian, and Bruce McKeown were granted faculty emeritus status

V. Vice Chair's Perspective

Glenn highlighted recent accomplishments in faculty scholarship. He passed the responsibility of Vice Chair to Lisa De Boer. He concluded by reflecting on the academic year, with particular mention of the value and blessing of the college community and the role played by the faculty in sustaining community.

The faculty acknowledged, with appreciation, the last faculty meeting for John Sider, Marilyn McEntyre, and David Lawrence.

VI. Adjournment

Glenn adjourned the meeting at 5:29

Respectfully submitted by,
Steve Julio