A. DEFINITION OF LETTER GRADES
The following describes the level of performance for each letter grade designation. Grades may be modified by plus (+) or minus (-).

Sound techniques of scholarship include accuracy, clarity, precision, sensitivity to implications and competing points of view, the ability to distinguish the relevant from the irrelevant, and effective use of language. An instructor may identify additional characteristics relevant in a particular discipline.

A grade of A indicates exceptional superior scholastic performance, as follows:

- A meeting of the stated requirements for the course in preparation, outside reading, and class participation.
- Distinctive understanding of course material by presenting evidence of as demonstrated by the ability to analyze critically and synthesize creatively.
- Sound techniques of scholarship in all projects.
- Creativity, imagination, sound judgment, and intellectual curiosity in relating the course material to other areas of intellectual investigation.

A grade of B indicates superior good scholastic performance, as follows:

- A meeting of the stated requirements for the course in preparation, outside reading, and class participation.
- Better than average Broad understanding of course material by presenting as evidenced by the ability to produce significant make generalizations and draw valid implications.
- Understanding of techniques of scholarship in all projects.
- Sustained interest and exhibition of the ability to communicate the ideas and concepts which are part of the subject matter of the course.

A grade of C indicates good acceptable scholastic performance, as follows:

- A meeting of the stated requirements for the course in preparation, outside reading, and class participation.
- Show satisfactory understanding of course material as shown in committing few errors in fact and judgment when discussing the material.
- Indication of some competence in the techniques of scholarship.
- Exhibition of interest in the subject matter and of capacity in understanding the concepts and ideas which are part of the subject matter of the course.

A grade of D indicates poor deficient scholastic performance, as follows:

- A meeting of the stated requirements for the course in preparation, outside reading, and class participation.
Inferior understanding of course material as evidenced by inability to recapitulate facts or make sound judgments.

- Only occasional minimal use of techniques of scholarship.
- Knowledge of the essential concepts and ideas that are a part of the subject material of the course, but lacking breadth of knowledge and minimal interest in the subject matter.

**A grade of F**, when assigned by the instructor, indicates unacceptable scholastic performance, as follows:

- Negligence of *Fails to meet* the standards and requirements of the course in preparation, outside reading, and class participation.
- Inadequate understanding of the course material as shown in an excessive number of errors in fact and judgment when discussing the material.
- Inability to use sound techniques of scholarship.
- Inability to comprehend the concepts and ideas which are part of the subject matter of the course.

Since these are general guidelines, the individual instructor should make an effort to define in the syllabus the standards as they apply to the course being conducted. It might be also stressed that many innovative techniques are available as alternatives to the most common method of evaluation (self-evaluation, class evaluation, project, etc.).