Faculty Meeting Minutes
March 20, 2015

I. Call to Order: the meeting was called to order by Mark Sargent at 3:33 pm.

II. Devotional: given by Helen Rhee.

III. Presidential Report:
- “Lead where you stand,” a 3 day conference, will be held May 27-29, 2015.
- Work continues with the Strategic Planning Committee; updates are being made.
- David Brooks will be the commencement speaker.
- The push against a rating system for higher education institutions at the Federal level is “hitting bumps.” There is fear it will become a ranking system based on price and salary after graduation.
- Fundraising is going well, but there is still work to be done.
- The Board continues to be concerned about affordability and is looking at ways to be innovative.
- A graph was shared of the five sections of the Westmont Institute for Global Learning and Leadership.

IV. Approval of Feb. 20, 2015 Minutes: approved as written.

V. Motion to Suspend Handbook (Section 1.4.3.5.4 a) 2): motion passed.

VI. Vice Chair, Personnel, and Senate Election Results:
- Vice Chair: Steve Julio.
- Personnel Committee: Dinora Cardoso, Kristi Cantrell, Tom Knecht.
- Senate: Social Sciences: Michelle Hughes; Humanities: Lisa De Boer; Natural and Behavioral Sciences: Eileen McQuade; At large: Ray Rosentrater.

VII. Asia Program Presentation and Motion (Edd Noell and Helen Rhee):
- Handout, video, and short presentation about the proposed program.
- Discussion on the motion.
- Warren Rogers motion for amendment: “To approve a two-year pilot (not necessarily in consecutive years) Westmont in Asia off-campus program (as per section 1.3.3.2 of the Faculty Handbook), the first incarnation of which is outlined below, with the understanding that the second would require approval only from Academic Senate.”
- Seconded by Brenda Smith.
- Vote on amendment: passes.
- No discussion on amended motion.
- Vote on amended motion: motion passes.

VIII. Personnel Committee Draft Motion:
- This motion comes from Faculty Council with two objectives:
  - To decrease anxiety due to the numbering system.
To increase clarity about the numbering system and who is responsible for setting tenure requirements.

- The Council is trying to improve three things through this motion:
  - Replace seven numbers with four categories (provides for scale & narrative)
  - Limit categories to the mid-tenure review (gives a sense of where you are)
  - Stipulation that there will be a conversation between the Provost, Committee, and faculty member to define the professional development requirements for tenure

- Table and large group discussion on handout of changes.

IX. PRC Membership Motion:
- Motion passed as distributed.

X. Gender and Campus Climate: Edee Schultze
- Edee provided a handout & spoke briefly on how to better support female students.

XI. Program Review:
- Program review is for the purpose of making your department better; compliance should not be your motivator.
- The key is for departments to be in charge of this process.
- Description of Key Questions and how they can be used in your assessment.
- Review of the Program Review cycle.
- Annual Report Award was given to the: Biology, History, Political Science, and Religious Studies Departments.
- The 6 Year Report Award was given to the Chemistry Department.

X. Adjournment: Meeting was adjourned at 5:10 pm.

Respectfully submitted by Mary Logue