Faculty Meeting Minutes
April 20, 2007

I. Call to Order
Warren Rogers called the meeting to order at 3:35.

II. Devotion
Elena Yee shared a devotion.

Warren invited Deborah Dunn to conduct the business of the faculty.

III. Approval of Minutes
The minutes from March 23, 2007 were approved.

IV. Approval of Graduates
Brenda Smith moved to approve the graduates. Tom Fikes seconded the motion.
There were no objections.

V. Elections to Standing Faculty Committees
Mary Docter proposed to add Dave Marten to the ballot for the Program Review Committee, saying that Dave had agreed to serve.
Marilyn McEntyre noted that Shirley Mullen had agreed that she would not be on a committee next year, due to her two-thirds-time status, and asked to be removed from the ballot.
The ballot was changed accordingly at both of these points.

VI. Proposed Handbook Changes to §2.2.1.4
Gayle Tucker called for the question. The faculty agreed with one no.
The motion was then passed by voice vote, with a handful of no’s and abstentions.
Deborah asked Warren to tell the Academic Committee of the Board of Trustees that the faculty planned to take this issue up again next semester.
VII. Proposed Charge to Personnel Committee

Telford work offered an amendment to include new department chairs, new mentors, and new members of the Personnel Committee as people for whom the meeting is intended. Brenda Smith seconded the motion, which was then passed unanimously.

The new charge read:

That at least once per academic year ongoing (with at least one semester of experience) and/or outgoing members of the personnel committee sponsor a forum open to all faculty, but targeted toward those faculty who have not yet been reviewed, new department chairs, new mentors, and new members of the Personnel Committee to explain the duties and responsibilities of candidates under review, and to outline and answer questions about process and criteria. In addition, we charge the personnel committee to submit to faculty council a “training document” that includes accepted procedures and advice on gathering qualitative research data, conducting meetings with reviewees, conducting interviews, and writing reports. The training document will then become part of the newly created “Faculty Advices and Queries” and will be used by subsequent personnel committees.

The amended motion was passed unanimously.

VIII. Report From Academic Senate

Ray Rosentrater outlined changes to the Grading Options made by the Senate. He also presented an Accountability Proposal given to the academic dean’s office by the Departmental Diversity Recruitment Specialists. The proposal calls for departments to have to do due diligence on diversity issues before the approval of a search, and provides a list of suggestions to help departments identify diversity candidates.

The faculty expressed their appreciation to Deborah Dunn for her work as vice-chair.

IX. Dean’s Reflections – 4:40 p.m.

Warren highlighted numerous faculty achievements.
IX.  Adjournment & Reception of Thanks for David & Helene Winter

Warren expressed appreciation for David and Helene’s work this year, and indeed since 1976.

Randy VanderMey read a poem he had written about and to David Winter.

The faculty expressed their appreciation for David and Helene.

David then said a few words of thanks.

Warren then prayed for the Winters.

Warren adjourned the meeting at 5:35.

Respectfully submitted by Alister Chapman