FACULTY MEETING AGENDA  
OCTOBER 19, 2007  
HIERONYMUS LOUNGE  
3:30 P.M.

I. Call to Order

II. Devotion

III. Introduction of New Faculty Member

IV. Business
   A. Approval of Minutes of 20 April 2007 and September 14, 2007
   B. Presentation by Personnel Committee
   C. Proposed change to Faculty Handbook 1.4.3.5.1*
   D. Presentation by Director of Assessment

V. Academic Dean’s Perspective

VI. Adjournment

VII. Reception to honor newly promoted and tenured faculty

*1.4.3.5.1 lists members who serve on the Admissions and Retention Committee. Proposed change is to add the Director of Academic Advising and Disability Services to this committee.
Faculty Meeting Minutes
April 20, 2007

I. Call to Order
Warren Rogers called the meeting to order at 3:35.

II. Devotion
Elena Yee shared a devotion.

Warren invited Deborah Dunn to conduct the business of the faculty.

III. Approval of Minutes
The minutes from March 23, 2007 were approved.

IV. Approval of Graduates
Brenda Smith moved to approve the graduates. Tom Fikes seconded the motion.
There were no objections.

V. Elections to Standing Faculty Committees
Mary Docter proposed to add Dave Marten to the ballot for the Program Review Committee, saying that Dave had agreed to serve.
Marilyn McEntyre noted that Shirley Mullen had agreed that she would not be on a committee next year, due to her two-thirds-time status, and asked to be removed from the ballot.
The ballot was changed accordingly at both of these points.

VI. Proposed Handbook Changes to §2.2.1.4
The faculty discussed the proposed changes.
Gayle Tucker called for the question. The faculty agreed with one no.
The motion was then passed by voice vote, with a handful of no’s and abstentions.
Deborah Dunn asked Warren Rogers to tell the Academic Committee of the Board of Trustees that the faculty planned to take this issue up again next semester.
VII. Proposed Charge to Personnel Committee

Telford work offered an amendment to include new department chairs, new mentors, and new members of the Personnel Committee as people for whom the meeting is intended.

Brenda Smith seconded the motion, which was then passed unanimously.

The new charge read:

That at least once per academic year ongoing (with at least one semester of experience) and/or outgoing members of the personnel committee sponsor a forum open to all faculty, but targeted toward those faculty who have not yet been reviewed, new department chairs, new mentors, and new members of the Personnel Committee to explain the duties and responsibilities of candidates under review, and to outline and answer questions about process and criteria. In addition, we charge the personnel committee to submit to faculty council a “training document” that includes accepted procedures and advice on gathering qualitative research data, conducting meetings with reviewees, conducting interviews, and writing reports. The training document will then become part of the newly created “Faculty Advices and Queries” and will be used by subsequent personnel committees.

The amended motion was passed unanimously.

VIII. Report From Academic Senate

Ray Rosentrater outlined changes to the Grading Options made by the Senate.

He also presented an Accountability Proposal reviewed by the Departmental Diversity Recruitment Specialists. The proposal calls for departments to do due diligence on diversity issues before the approval of a search, and provides a list of suggestions to help departments identify diversity candidates.

The faculty expressed their appreciation to Deborah Dunn for her work as vice-chair.

IX. Dean’s Reflections – 4:40 p.m.

Warren Rogers highlighted numerous faculty achievements.

IX. Adjournment & Reception of Thanks for David & Helene Winter
Warren Rogers expressed appreciation for David and Helene’s work this year, and indeed since 1976.
Randy VanderMey read a poem he had written about and to David Winter.
The faculty expressed their appreciation for David and Helene.
David then said a few words of thanks.
Warren then prayed for the Winters.

Warren Rogers adjourned the meeting at 5:35.

Respectfully submitted by Alister Chapman
FACULTY MEETING MINUTES
SEPTEMBER 14, 2007
HIERONYMUS LOUNGE
3:30 P.M.

I. Call to Order
Warren Rogers called the meeting to order at 3:34 pm, and invited Gayle Beebe to address the faculty.

II. Dr. Gayle Beebe Address
Gayle shared some thoughts with the faculty.
Warren prayed for Gayle as he begins his first semester as President.

III. Devotion
Edd Noell shared a devotion.

IV. Introduction of New Faculty Member
Steve Contakes introduced himself to the faculty.

Warren invited Glenn Town to conduct the business of the faculty

V. Business
A. Approval of Minutes of 20 April 2007
Greg Spencer moved to approve the minutes and Gayle Tucker seconded the motion
Alister Chapman noted that the minutes still need to be amended to reflect Ray Rosentrater’s suggestion from the Senate regarding the Accountability Proposal produced by the Departmental Diversity Recruitment Specialists. Glenn decided to wait until next faculty meeting to approve the minutes so the amendment can be properly documented.

B. Election to Standing Committees – see ballot
Ken Kihlstrom moved to approve the elections, and Ray Rosentrater seconded. It was approved with a unanimous voice vote.

C. Report From Joyce Luy, Admissions Office
Joyce Luy gave an update from the Admissions Office

Glenn called for a 10 minute recess at 4:29, and reconvened the meeting at 4:41.

D. Report From WCSA staff
Following the break, WCSA President Matt Blickendorf introduced the WCSA staff to the faculty

E. Presentation by Faculty Council
Glenn shared some thoughts on the function of Faculty Council

VI. Academic Dean’s Perspective
Warren highlighted the accomplishments of the faculty

VII. Adjournment
Warren adjourned the meeting at 5:28 pm.

Respectfully submitted by,

Steve Julio
Ballot

General Education Committee

Steve Hodson (Fall ’07 only)

Program Review Committee

Andrew Mullen (3-year term)
Eileen McMahon (Fall ’07 only)

Admissions and Retention Committee

John Carlander (1-year term)

Student Life and Development

Phil Ficsor (Fall ’07 only)

Budget and Salary Committee

Laura Montgomery (2-year term)
Dave Lawrence (Fall ’07 only for Laura who is on WIM)
Kathy LeSage (Fall ’07 only)

Communications Board

Carter Crockett (2-year term)