1.4.3.4.7 Program Review Committee

a) Membership:
   1) Provost or Associate Academic Dean for Curriculum
   2) Associate Provost for Assessment, Planning and Research
   3) Vice President for Student Life and Dean of Students (or representative)
   4) Three faculty members, one from each division, one elected annually to a three-year term.
   5) One at-large faculty member elected to a two-year term.
   6) WASC Liaison Officer (ex officio)

b) Officers:
   1) Co-Chairs: Faculty member in 3rd year on Committee and the Associate Provost
   2) Secretary elected by committee.

c) Responsibilities:
   1) To help departments in devising and implementing an ongoing process of program review that is appropriate for each department. To help all areas of the college program devise and implement appropriate program review processes and assessment procedures.
   2) To provide resources and recommendations to departments pertaining to the means and methods of program review at appropriate intervals for the purpose of departmental and institutional development. To provide resources and recommendations to departments and the general education committee pertaining to the means and methods of program review and assessment at appropriate intervals for the purpose of departmental and institutional development.
   3) To encourage a campus conversation that establishes the value of a college-wide program review process for our own use.
   4) To monitor concerns over the review process, and respond to expressed concerns as appropriate.
   5) To work with and advise the Director of Institutional Research in establishing institutional goals and priorities for the collection and reporting of student data.
   6) To make recommendations to the Academic Senate regarding the rationale and procedure for regular program review and to make recommendations regarding changes to program review standards.
   7) To submit an annual report to the Provost’s Office that summarizes program review activity of the prior year.
General Education Committee

a) Membership:
   1) Provost (or representative)
   2) Six tenured faculty, two from each division, two elected annually in divisional rotation as follows, e.g.: one apiece from Natural and Behavioral Sciences and Social Sciences in year 1, one apiece from Social Sciences and Humanities in year 2, and one apiece from Humanities and Natural and Behavioral Sciences in year 3. Three tenured faculty, one from each division, elected annually to a three year term.
   3) Registrar

b) Officers:
   1) Chair will be elected from among the faculty members. The Chair will be elected by the committee from among the voting committee members.*
   2) Secretary shall be appointed by the chair.

c) Responsibilities:
   1) To oversee the implementation of the general education program of the College according to the criteria approved by the faculty.
   2) To review and approve new course proposals to ensure that they adhere to the general education criteria approved by the faculty. Depending upon the category in general education, these criteria might include such items as:
      (a) attention to writing and speaking in class assignments;
      (b) attention to concerns of diversity and interdisciplinary integration in readings;
      (c) technological competence;
      (d) attention to methodology, and
      (e) the presentation of enduring, rather than trendy, themes.
      Above all, general education classes should not merely be introductions to disciplines.
   3) To facilitate periodic reviews of the general education program, as well as course content and methodology of courses previously approved as fulfilling general education criteria.
   4) To recommend change in the general education program to the Academic Senate, with proposals that would significantly alter any general education requirement being forwarded to the full faculty for action.

*Note: The language here reflects changes made in 2005-2006, not what currently appears in the Handbook.