

DESCRIPTION OF COLLEGE COMMITTEES FOR FACULTY HANDBOOK

1.4.2 Committees of College Administration

1.4.2.1 President's Council

a) Membership:

President

Provost

Associate Provost for Planning and Research

Vice Chair of the Faculty

Vice President for Administration and Planning

Vice President for Advancement and CIO

Executive Vice President

Vice President for Finance

Vice President for Student Life and Dean of Students

Dean of Admissions

Dean of Curriculum and Educational Effectiveness

Associate Dean of Students

Associate Dean for Residence Life

Campus Pastor

Senior Director of Alumni and Parent Relations

Director of Campus Planning

Director of Human Resources

Director of Physical Plant

Director of Public Relations

Current and most recent past chairpersons of the Faculty Budget and Salary Committee

WCSA President or designee

b) Officers:

The President shall act as chair for the meetings.

c) Responsibilities:

Serve as a sounding board for the President on significant college-wide issues.

Assist the President in tending the vision of the college.

Advise the President on the development of the annual operating budget.

Consider the implications for Westmont of trends observed both internally and externally.

Serve as a communication link with faculty, staff and students.

Strategic Planning Committee

a) Membership:

President

Chair, Board of Trustees

Chair, Trustee Planning Committee

Member, Trustee Planning Committee

Provost

Associate Provost for Planning and Research

Vice President for Administration and Planning

Vice President for Advancement and CIO

Executive Vice President

Vice President for Finance

Vice President for Student Life and Dean of Students

Vice Chair of the Faculty

Two representatives from the Academic Senate

One elected faculty representative (from an academic division different from that of the Vice Chair of Faculty)

Dean of Admissions

Dean of Curriculum and Educational Effectiveness

Associate Dean of Students

Associate Dean for Student Life

Director of Library and Information Services

Director of Physical Plant

WCSA representative

b) Officers:

The President is the convener of the Strategic Planning Committee. Committee meetings are facilitated by a strategic planning consultant. The President and the chair of the trustee Planning Committee serve as primary liaisons with the Board of Trustees.

c) Responsibilities:

Represent and interact with college constituencies to:

- Assess Westmont's strengths, weaknesses, opportunities and threats.
- Identify strategic priorities for possible inclusion on a three-year strategic map.

Recommend a three-year strategic map, and annual strategic priorities, to the Board of Trustees.

Regularly review progress on implementing strategic priorities.

When appropriate, make needed adjustments to the process of implementing strategic priorities; and, when appropriate, recommend strategic map adjustments to the Board of Trustees.