How to Access your Program Evaluation in WebAdvisor

Your Program Evaluation is your map to completing your general education and major requirements at Westmont College. Your program evaluation will tell you:

- Which requirements you’ve successfully completed
- Which requirements you must still complete
- Your overall GPA
- You major GPA (once you’ve completed a Major Declaration Form)
- Overall unit requirements
- And much more!

This is a detailed document, so please take a some time to review all of it before attempting to register for the first time. Let’s get started (special notes are added for *Transfer students*):
After navigating to WebAdvisor, log in using your Westmont email username and password.
On the welcome screen, you will sometimes see maintenance notices. **Do not ignore these notices.**

Click on “Students” to view your menu options.
This is the main Student menu in WebAdvisor. Familiarize yourself with this menu; you will be using it frequently as a Westmont student.

To view your program evaluation, select “Program Evaluation” under the Academic Profile menu.
Select your Active Program (as a new student, you will automatically be assigned an Undecided program, until you officially declare your major) and hit submit.
Select the “What if I changed my program of study?” “What If?” (for short) feature allows you to view requirements from any major at Westmont College (do not select your Undecided program). Selecting a “What If” option will not permanently change your Program Evaluation, nor does it officially declare your major. The “What If” feature gives you the opportunity to view the particular requirements for each major at Westmont. *The “What If” feature is especially helpful to new transfer students and will show how some of your transfer courses will apply towards your potential Westmont major.

*Transfer students, if you feel there are transfer courses that will meet your intended Westmont major requirements; you will need to get department chair approval using a Re-evaluation of Transfer Credit form. The Student Records Office cannot grant major credit for transfer courses.
If you are running a “What If” evaluation, you will be asked to select your catalog year. Your catalog year is the year you entered Westmont College and will not change throughout your tenure here.
The first section of your Program Evaluation lists your personal information and necessary information as you prepare to graduate. As a new student, you will not need to pay attention to this section at this time. In the future, as you progress at Westmont, you will see this section update.

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**07/30/13**

Westmont College

Page 1

Academic Evaluation

[Redacted]

Program: Undecided Bachelor of Arts (UHCO.BA)

Catalog: 2013

Ant Completion Date: 05/17

E-Mail Address: [Redacted]

This section ONLY required when submitting application for degree

My last term of enrollment at Westmont will be:

Fall 20___ Spring 20___ Mayterm 20___ Summer 20___

Student Signature __________________________ Date ____________

Advisor Signature(s) and Date required in blank space below:

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Program Status: In Progress

<table>
<thead>
<tr>
<th>Current</th>
<th>Anticipated(*)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required</td>
<td>Earned Remaining</td>
</tr>
<tr>
<td>Combined</td>
<td>124.00</td>
</tr>
<tr>
<td>Combined SPA...</td>
<td>1.000</td>
</tr>
</tbody>
</table>

(* Anticipates completion of in-progress and registered and planned courses)
Section 1 lists your Common Contexts requirements. These classes can typically only be taken at Westmont. It’s best to attempt taking only one or two Common Context courses per semester, preferably not in the same discipline. In your first semester, try taking RS-001, Intro to Old Testament or HIS-010, Perspectives on World History.

You are obligated to complete all 5 courses. *Transfer students* must complete 1 course per subcategory (A: Biblical/Theological Canons & B: Christian Liberal Arts) per full year that you attend Westmont College.

<table>
<thead>
<tr>
<th>N) 1: Common Contexts</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete both subrequirements:</td>
<td></td>
</tr>
<tr>
<td>N) A: Biblical/Theo Canons</td>
<td></td>
</tr>
<tr>
<td>&gt; Complete 3 courses.</td>
<td></td>
</tr>
<tr>
<td>N) OLD TESTAMENT</td>
<td></td>
</tr>
<tr>
<td>RS-001 Introduction to Old Testament</td>
<td>1 course needed</td>
</tr>
<tr>
<td>N) NEW TESTAMENT</td>
<td></td>
</tr>
<tr>
<td>RS-010 Introduction to New Testament</td>
<td>1 course needed</td>
</tr>
<tr>
<td>N) INTRODUCTION TO CHRISTIAN DOCTRINE</td>
<td></td>
</tr>
<tr>
<td>RS-020 Intro to Christian Doctrine</td>
<td>1 course needed</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>N) B: Christian Lib Arts</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>&gt; Complete 2 courses.</td>
<td></td>
</tr>
<tr>
<td>N) PHILOSOPHICAL REFLECTIONS</td>
<td></td>
</tr>
<tr>
<td>&gt; TAKE 1 COURSE FROM: CS-050, PHI-006, POL-030</td>
<td>1 course needed</td>
</tr>
<tr>
<td>N) WORLD HISTORY IN CHRISTIAN PERSPECTIVE</td>
<td></td>
</tr>
<tr>
<td>&gt; TAKE HIS-010</td>
<td></td>
</tr>
<tr>
<td>HIS-010 Perspectives on World History</td>
<td>1 course needed</td>
</tr>
</tbody>
</table>

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Section 2 is the Common Inquiries section. You are required to take courses to satisfy each of the 8 requirements. Some courses will satisfy more than one GE requirement; these are called “Two-fers”. For instance, ENG-044, Studies in World Literature will satisfy 2:A Reading Imaginative Literature and 2:F Thinking Globally (please review this GE Courses document to see which courses satisfy which GE requirements).

The sample student listed below has satisfied Letters C & G with transfer courses (“*TE” stands for Transfer Equivalency). As your courses satisfy GE requirements, course, term and unit information will fill in to your program evaluation. *Transfer students will find that most of their transfer courses will satisfy Common Inquiries requirements.

<table>
<thead>
<tr>
<th>I) 2: Common Inquiries</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete all 8 subrequirements:</td>
<td></td>
</tr>
<tr>
<td>N) A: Read Imaginative Lit</td>
<td></td>
</tr>
<tr>
<td>&gt; Check “GE Courses” on the web for applicable courses.</td>
<td>1 course needed</td>
</tr>
<tr>
<td>N) B: Physical Sciences</td>
<td></td>
</tr>
<tr>
<td>&gt; Check “GE Courses” on the web for applicable courses.</td>
<td>1 course needed</td>
</tr>
<tr>
<td>C) C: Life Sciences</td>
<td></td>
</tr>
<tr>
<td>&gt; Check “GE Courses” on the web for applicable courses.</td>
<td>3 *TE</td>
</tr>
<tr>
<td>N) D: Reasoning Abstractly</td>
<td></td>
</tr>
<tr>
<td>&gt; Check “GE Courses” on the web for applicable courses.</td>
<td>1 course needed</td>
</tr>
<tr>
<td>N) E: Perform/Interp Arts</td>
<td></td>
</tr>
<tr>
<td>&gt; Check “GE Courses” on the web for applicable courses.</td>
<td>1 course needed</td>
</tr>
<tr>
<td>N) F: Thinking Globally</td>
<td></td>
</tr>
<tr>
<td>&gt; Check “GE Courses” on the web for applicable courses.</td>
<td>1 course needed</td>
</tr>
<tr>
<td>C) G: Thinking Historical</td>
<td></td>
</tr>
<tr>
<td>&gt; Check “GE Courses” on the web for applicable courses.</td>
<td>3 *TE</td>
</tr>
<tr>
<td>N) H: Understanding Society</td>
<td></td>
</tr>
<tr>
<td>&gt; Check “GE Courses” on the web for applicable courses.</td>
<td>1 course needed</td>
</tr>
</tbody>
</table>
Section 3 lists your three writing- or speech-intensive requirements. Westmont students are required to take at least three writing- or speech-intensive courses.

3:A Inside the Major must be a writing- or speech-intensive course inside of your declared major (this requirement will not appear as satisfied until you’ve officially declared your major which you will need to do by the second semester of your sophomore year).

3:B Outside the Major must be a writing- or speech-intensive course outside of your declared major. If you declare a second major, your “outside the major” writing- or speech-intensive course will need to be within that discipline.

3:C Writing for the Liberal Arts is typically satisfied by taking an English Composition course at the college level, such as ENG-002 Composition at Westmont. ENG-002 Composition is a great way to prepare new students for writing at the college level. Exceptional writing skills are essential for success at Westmont College. International students and students for whom English is not their first language are strongly encouraged to take ENG-002 Composition as soon as possible during their time at Westmont.

Students can also:

- **Transfer a comparable composition course from another institution** (pending review and approval).
- An AP-Literature & Composition or AP-Language & Composition score of 4 or higher, or
- IB English A1 score of 5 or higher

will satisfy 3C (a qualifying SAT or ACT score will allow a student to take any writing- or speech-intensive course instead of ENG-002 Composition).
Section 4 Common Skills embodies skills that all Westmont’s students must have a solid understanding in before graduating.

- There are 4 ways to satisfy 4A English Competency; 1) a student must take ENG-002 Composition *or comparable transfer course, 2) receive a score 4 or better on AP-Literature & Composition or 3) AP- Language & Composition, or 4) receive a score of 5 or better on IB English A1. The sample student transferred a composition course from a community college.
- 4B Quantitative & Analytical Reasoning is a course typically satisfied by a math or science course. Please review the GE Courses document to see course options.
- 4C Modern/Foreign Language is satisfied by taking one semester of language other than English.
  - If you have already had at least one semester of a language (either at the high school or college level), do not register for the first semester of that language (-001); you will be removed from the course and asked to register for a higher level (-002 or higher).
  - If you need help determining which level of a language you should register for, please take the Language Placement Exam for advice.
  - If you are already proficient in another language, or English is not your first language, please contact the Modern Languages Department to receive exemption from this requirement.
- 4D Physical Education requires you to take 4 PE activities, one of which must be PEA-032 Fitness for Life. *Transfer students must complete 1 PE activity per full year that you attend Westmont College or until the 4 courses have been completed, whichever comes first. The sample student below transferred 3 PE activities and will only need to take PEA-032 Fitness for Life to complete the requirement.
I) 4: Common Skills
   Complete all 4 subrequirements:
   C) A: English Competency
      > Take ENG-002, AP-LIT, AP-LANG, IB-ENGAL1 or qualifying
      > test score (ENG-COMP). ENG-002, AP-LIT, AP-LANG, and
         IB-ENGAL1 may also satisfy 1 writing-intensive
         requirement.
         ENGL 210A English Composition........ 4 *TE

   N) B: Quant/Analytical Reasoning
      > Check "GE Courses" on the web for applicable courses.
         1 course needed

   C) C: Modern/Foreign Lang
      > Check "GE Courses" on the web for applicable courses.
         SPAN 202 Spanish..................... 4 *TE

I) D: Physical Education
   > Take Fitness for Life and 3 Different PE Activities
   N) FITNESS FOR LIFE
   PEA-032 Fitness for Life........................... 1 course needed

   C) 3 PE ACTIVITIES
      DANC 286 Jazz Dance................. 1 *TE
      DANC 255 Ballet.......................... 1 *TE
      PEAC 284 Step Training............... 1 *TE
• Section 5 Competent & Compassionate Action are requirements that are typically satisfied by major courses. Students typically do not satisfy these requirements within the first semester. Please review the GE Courses document to see course options.

N) 5: Competent & Compassionate Action
   Complete both subrequirements:
   N) A: Competent Action
      > Complete 1 course from ONE of the following categories.
      N) PRODUCTIONS AND PRESENTATIONS
         ___________________________________________________________ 1 course
      N) RESEARCH
         ___________________________________________________________ 1 course
      N) INTEGRATING THE MAJOR DISCIPLINE
         ___________________________________________________________ 1 course

   N) B: Compassionate Action
      > Complete 1 course from ONE of the following categories.
      N) SERVING SOCIETY; ENACTING JUSTICE
         ___________________________________________________________ 1 course
      N) COMMUNICATING CROSS-CULTURALLY
         ___________________________________________________________ 1 course

Section 6 keeps track of all of your “outside the major department” units. In addition to 124 overall units, you will need to complete at least 60 units outside of your major. Your GE courses will make up the majority of these 60 units but will not appear on your program evaluation until you officially declare your major.

N) 6: Units Outside of the Major Department
   > You will need to take 60 units from outside your major department. THESE UNITS WILL NOT BE CALCULATED
   > until you have officially declared your major.
   ___________________________________________________________ 60 credits needed

Once you officially declare your major, by the second semester of your sophomore year, Section 7 will appear with your major requirements.