

WESTMONT COLLEGE
DIRECTED STUDY FORM
Tutorial (094/194)

Student's Name (please print)	ID#	Class Level	Term
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Tutorial: A tutorial is designed to provide students with the opportunity to do coursework which will enhance his/her major program or to provide enrichment through courses not normally offered.

Course Numbers

- Lower division course number: 094
- Upper division course number: 194

Regulations

- Open to juniors and seniors with a minimum GPA of 2.0.
- Open to first and second-year students with a minimum GPA of 3.5.
- A maximum of 8 units may be applied toward the degree.
- No more than 4 units in any one term are permitted.
- No work may be started until the student has completed registration.
- No incompletes may be given.
- Registration must occur within the first 30 calendar days of the semester.

Guidelines

- A minimum of 2 conferences per unit is recommended; weekly conferences preferred.
- Written work such as essays, project reports, organized notes, examinations, and problem-type exercises is to be required and graded.
- Reading assignments should be equivalent to 1,000 pages per unit, to be scaled up or down according to the difficulty of the material and other work required of the student.
- Attach a reading list to this form.

Course Description

Dept (CHM, SOC, etc.)	Course# (094 or 194)	Course Title	Units (1-4)
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Instructor's Name (please print)	Instructor's Signature	Date
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Student's Signature	Date	Department Chair's Signature	Date
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Verification of approval _____
Registration Completed _____