

# **TIMELY WARNING OF CAMPUS THREATS AND EMERGENCIES<sup>1</sup>**

## ***I. Purpose***

In accordance with Federal law and in order to protect members of the campus community, the college establishes the following policy for the timely warning of serious or continuing criminal offenses and other emergencies or dangerous situations that pose a threat to the campus community.

## ***II. Policy***

Upon confirmation of a reportable criminal offense<sup>2</sup> or other emergency considered to be a threat to health or safety, the college will issue a timely warning to the campus community (unless to do so will further jeopardize their health or safety).

## ***III. Procedures***

Upon receipt of information that a reportable offense or other emergency has occurred, the college will take the following actions:

- A. A member of the Situation Readiness and Response Team (SRT), Executive Team or Public Safety staff will determine whether the nature of the reportable offense or emergency amounts to a serious or continuing threat to the health and safety of the campus community.
- B. A member or designee of the SRT or Executive Team will then prepare an appropriate warning to the campus community that:
  1. describes the nature of the threat;
  2. provides instructions and/or recommendations on actions to take in light of the nature of the threat; and
  3. requests evacuation when the threat requires such action
- C. An SRT member or designee will communicate the timely warning to the campus community through any means appropriate including, but not limited to, one or more of the following ways:
  1. email alerts
  2. phone alerts (Text to Speech (TTS) and/or text messages and/or hotline postings)
  3. website announcements
  4. posted warnings

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<sup>1</sup> As amended by the Executive Team on December 11, 2013

<sup>2</sup> For purposes of this policy a reportable criminal offense includes crimes as described in The Clery Act at 20 U.S.C. §1092(f)(1)F(i)