

## Faculty Meeting Minutes—March 26, 2010

- I. Call to Order
  - a. Rick Pointer called the meeting to order at 3:33 pm.
  
- II. Faculty Devotional
  - a. David Vander Laan offered a devotional to the faculty.
  
- III. Report from the President
  - a. Gayle Beebe offered some remarks to the faculty, including the following:
    - i. Things are going well on the Capital Campaign, which is preparing for launch on April 10<sup>th</sup>.
    - ii. Faculty compensation should move to a 4% per year increase for the next three years after next year's 2% increase.
    - iii. Gayle is considering ways of increasing revenue that are not derived from tuition, including additional institutes (like the Gaede Institute) that would focus on our missional distinctives.
  
- IV. New Faculty Introduction
  - a. Kristi Lazar introduced herself to the faculty.
  
- V. Business of the Faculty
  - a. Approval of the Minutes from 2-19-2010
    - i. The faculty approved the minutes from 2-19-2010.
  
  - b. Elections
    - i. Faculty Vice Chair Elections for 2010/2011
      1. Votes for Faculty vice chair were taken by paper ballot.
  
    - ii. Personnel and Senate Elections for 2010/2011
      1. Votes for Personnel Committee and Faculty Senate were taken by paper ballot.

Tom Fikes returned the meeting to order at 4:28pm after a break.

2. Tom Fikes was re-elected Vice Chair of the Faculty for 2010-11.
3. \*The following members of the faculty were elected to the Personnel Committee:
  - a. Michael Shasburger (tenured full professor in the Humanities, 1-year term)
  - b. Niva Tro (tenured full professor in the Natural and Behavioral Sciences, 2-year term)

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\* The results for the Personnel Committee and Academic Senate Elections were not announced until after Ray Rosentrater's report to the faculty (item "d." below). They are included here for organizational clarity.

- c. Greg Afman (tenured full professor in the Social Sciences, 2-year term)
  - d. Patti Hunter (tenured associate professor, 2-year term)
  - e. Caryn Reeder (probationary faculty, 1-year term)
4. The following members of the faculty were elected to Academic Senate:
- a. Humanities
    - i. Debra Dunn, 3-year term
    - ii. Sue Savage, 2-year term
    - iii. Paul Willis, 1-year term
  - b. Natural and Behavioral Sciences
    - i. Warren Rogers, 3-year term
    - ii. David Marten, 2-year term
    - iii. Brenda Smith, 1-year term
  - c. Social Sciences
    - i. Marianne Robins, 3-year term
    - ii. Andrew Mullen, 2-year term
    - iii. Laura Montgomery, 1-year term
- c. Report from Office of Admissions (Joyce Luy)
- i. Joyce Luy offered a report on admissions to the faculty. Her remarks included the following:
    - 1. We have received more than 1760 first year applications for about 350 first-year openings. About 500 applications are from diverse applicants. We are looking for 60 transfer students in the fall.
    - 2. The Monroe scholars for next year have been chosen and invited.
    - 3. Recent research shows that applicants are primarily interested in faculty qualifications, excellent academics, and post-college outcomes.
- d. Report from Executive Senate (Ray Rosentrater)
- i. Ray Rosentrater offered a report to the faculty. His comments included the following:
    - 1. Executive Senate has approved a change in how the list of diversity courses is generated and recorded. Faculty will re-submit their courses to the list, which will now reflect the type of diversity addressed in each course and the degree of emphasis diversity receives in each course.

2. Executive Senate has changed several procedures for alternative majors. These include:
    - a. The sponsoring faculty member who will become the student's major advisor must send a letter of support rather than only signing the form.
    - b. The chair of each department involved must sign off on the alternative major.
    - c. Students are no longer asked to discuss their personal goals in their application materials.
    - d. We will provide templates for commonly recurring alternative majors. Proposals conforming to these templates can be approved quickly by the Registrar.
  3. An update on the new IDEA evaluation system:
    - a. Ray requested that faculty fill out faculty information forms soon, with April 15<sup>th</sup> as the absolute deadline.
    - b. He requested that faculty return all unused paper evaluation forms for reuse, as we pay for the forms we order rather than what we use.
    - c. For those using online forms, Ray asked that faculty let the students know that they will be receiving an e-mail notification about evaluations.
    - d. He asked that Department chairs please be diligent in keeping adjunct faculty informed about the new evaluation instrument.
- e. Report from Off Campus Programs Committee (Bill Wright)
- i. Bill gave a report to the faculty, including the following:
    1. The committee reviewed existing off-campus opportunities for our students, which currently total more than 60 programs.
      - a. Bill asked that department chairs notify the committee of department-specific programs that are no longer serving departmental needs.
    2. The Global Initiatives Task Force has developed new student learning outcomes for off-campus programs.
    3. The Committee has been considering whether to continue its policy of approving an open number of Mayterm off-campus programs, given current economic conditions. Five programs were approved for next Mayterm.

- f. Report from the Provost's Office on 2010/2011 Salary Structure (Bill Wright)
  - i. Bill offered a report to the faculty on the faculty salary schedule for next year.
    - 1. Bill is working to maintain some of the principles of the old salary structure despite the current under-funding of that structure.
  
- VI. Provost's Pointers
  - a. Rick offered some remarks to the faculty, including:
    - i. A request for faculty to submit nominations for employee of the year.
    - ii. A request for faculty to submit fall textbook adoptions by April 16<sup>th</sup>.
    - iii. Rick announced three hires for Fall 2010:
      - 1. Robert Hamel, Assistant Professor of Theatre Arts
      - 2. Jamie Friedman, Assistant Professor of Medieval English
      - 3. Tatiana Nazarenko, Dean of Curriculum and Educational Effectiveness
    - iv. Rick announced that Shirley Mullen is engaged to be married to Dr. Paul Mills.
    - v. Rick announced that in Spring 2012, Westmont's Global Initiative will launch a 4-year pilot program operating spring semester programs in Istanbul, Turkey and Israel/Palestine in alternating years, beginning with Istanbul. Rick solicited faculty participation in these programs.
  
- VII. Adjournment
  - a. Rick Pointer adjourned the meeting at 5:34 pm.

Respectfully submitted by Jesse Covington.