

Aug 23, 2018



WESTMONT

Faculty Position Request Form

(Used for requesting a new faculty position or filling a vacant position)

Department: Education

Submitted by: Jane Wilson

Date: _____

Nature of request:

This is a request for a new faculty position (addition) in the department.

This is a request to fill a vacancy.

Who is the faculty member leaving or retiring? Jane Wilson

Rationale: On a separate page, please briefly describe the curricular need for this faculty position, including benefit to the department if the position is filled and the negative impact if it is not.

Additional documents needed:

- (a) Please complete the table on the next page listing courses the person will teach and the enrollment in these courses for the past 3 years. Also, identify any new courses the department hopes to offer if this position is filled.
- (b) Position job description

Please submit materials to the Provost's Office.

Education Faculty Position Request Curricular Need and Impact on Department

The Education Department has three full-time professors. With Jane Wilson's retirement at the end of 2018-2019, we request that this faculty position be filled.

The Education Department is unique among all other departments at Westmont as we serve **two separate programs** by both teaching and advising students.

- Liberal Studies major (with two tracks)
 - Fast-track to a teaching credential (BA and Credential in 4 years)
 - Regular-track (BA in 4 years)
- Teacher Credential Program
 - Elementary Teaching Credential
 - Secondary Teaching Credential

For the Teacher Credential Program, candidates must apply which means the department **conducts an annual admissions process** for these candidates (reviewing application, analyzing documents, reading references, and conducting interviews).

Another unique aspect is that the Education Department is accredited by **two accrediting agencies**:

- WASC/WSCUC (as part of the college-wide accreditation)
- California Commission on Teacher Credentialing (conducted every 7 years)

This means that the department needs to align their coursework and local fieldwork to fulfill accreditation requirements. We need to stay abreast of ever-changing state requirements for earning a teaching credential.

Central to our success is strong partnerships with the local education community. Each year our departments **partners with about 120 local teachers and administrators** to make fieldwork placements so Westmont students can gain real-world experience in teaching. In our recent (2018) accreditation visit, our program was acknowledged for the frequent and quality supervision provided to the student teachers. One person identified the Westmont Teacher Credential Program as a "pillar of hope in our community."

Running two programs which align with two accrediting agencies and partner with over 120 local educators is very complex. Having three full-time professors is essential to managing the coursework and the complexity of the programs.

The three professors cover courses that serve students across the college as well as Liberal Studies Students. We also teach required courses for the Teacher Credential Year:

- ED 105—Cultural Diversity (fulfills a GE)
- ED 100/101—Exploration in Teaching (fulfills writing across the curriculum)
- ED 172 – Children's Literature
- ED 160/161 – Technology for the Classroom (typically taught by an adjunct)
- ED 109 – Senior Seminar

- ED 110/111 – Educational Psychology
- ED 130 – Special Education (typically taught by an adjunct)
- ED 120 – Social Studies and Science Methods
- ED 150 – Math Methods
- ED 170 – Reading and Language Arts Methods
- ED 122-129—Secondary Instructional Methods and Curriculum
- ED 171 – Literacy in the Content Areas
- ED 190/195 – Elementary Student Teaching and Seminar
- ED 191/196 – Secondary Student Teaching and Seminar

Each spring, the three professors supervise student teachers through weekly observations and oral/written feedback. Unit load is given for each student. In the past six years, we have needed to hire adjunct supervisor to manage the load.

In the Liberal Studies program, there are typically about 50-70 advisees and in the Teacher Credential program, there are typically between 13-22 candidates. These means that each of the three professors advises between 20-35 students each year. The advising process is demanding as we advise students regarding Liberal Studies (fast-track vs regular track), Teacher Credential Program (Elementary vs. Secondary), and advise students entering specialized graduate programs elsewhere (e.g., Special Education, Occupational Therapy, Teaching for the Blind).

There is tremendous benefit and need to have three professors manage the teaching, advising, and supervising of about 75 students/year. It would have a negative impact on both programs to not hire someone to fulfill the open position.

Faculty Position Supporting Documentation

Enrollment in course during the past 3 years

Fall Courses

Dept/Cr Num.		2015	2016	2017	2018			
ED 110/111	Educational Psychology	26	13	22	13			
ED 170	Reading/Lang Arts Methods	10	8	13	10			
ED 171	Literacy in Content Areas	6	5	8	3			
ED 109	Senior Seminar	11	10	20	19			
ED 190/195	Elementary Student Teaching Seminar	10	8	13	10	→ Units shared w/ another professor		

Spring

ED Chair	Jane Wilson has served as chair 2016 - present		