



Use Policy for Martin Institute and Dallas Willard Center

In an effort to maintain the Martin Institute and Dallas Willard Center (MIDWC) as a place to encourage and nourish spiritual formation, please see the below guidelines and priorities for the center's use.

Guidelines and Priorities for Willard Center Usage:

(Facilities use will be given in the following order of priority)

1. MIDWC Staff Needs (staff meetings, office hours, other meetings)
2. MIDWC Center Planned Events
3. Capax Dei Group Meetings and other spiritual formation groups
4. Gatherings/Events Co-sponsored by the MIDWC and other departments
5. MIDWC Senior Fellows
6. Student Life (particularly if there is a clear connection to spiritual formation) & Campus Pastor's Office Events
7. Other Westmont groups for gatherings with a clear purpose of spiritual formation

Uses that will not regularly be granted:

1. Requests from current students, alumni, staff or faculty unrelated to spiritual formation development of Westmont constituents
2. Frequently recurring events with minimal emphasis on spiritual formation

There will be a re-evaluation and re-booking of the center's recurring events each semester. When not conflicting with the above priorities, other uses may be approved with a fee to cover cleaning services and utilities.