

New Course Proposal Checklist

Submission Date: 10/16/20

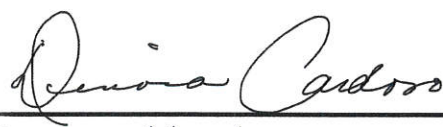
Department: Ethnic Studies; Faculty in English, Sociology & Anthropology

Course Title: Introduction to Ethnic Studies

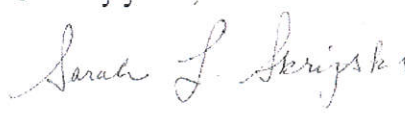
Prepared by: Kya Mangrum & Meredith Whitnah

Department Chair: Dinora Cardoso; Sarah Jirek; Sarah Skripsky

X if standards are met	Required Information	Questions/Comments
X	Cover page that includes the department's endorsement	
X	A brief rationale for proposing a new course	See attached
X	Course description for the catalogue	See attached
X	Prerequisites	none
X	Course Credit Units	4
X	Modified catalog requirements showing new course placement in each major track and minor (if appropriate)	See attached
X	Syllabus that follows the guidelines for syllabus preparation	See attached
X	Course Learning Outcomes (CLOs) aligned with the departmental PLOs and listed in a syllabus	See attached
	Frequency of offering: Check the appropriate box:	
	- every semester	
X	- once a year (F or S)	Spring
	- once every other year	
	- Mayterm only	
	- other (specify)	
	Resources application: Check the appropriate box:	
	- staffing requirements (adjunct)	
	- IT resources	
	- other resources such as equipment, space, lab resources	
	<i>Attached Letter /Email from Provost if resources are required</i>	
X	Library resources : <i>Attached Letter/Email from the Library Director or Associate Library Director if resources are required</i>	
	Requested Course number: Final determination by the Registrar upon consultation with the Department Chair	



1

 10/14/2020

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Date

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