How to Access your Program Evaluation in WebAdvisor

Your Program Evaluation is your personalized map to completing your general education and major requirements at Westmont College. Your program evaluation will tell you:

- Which requirements you’ve successfully completed
- Which requirements you must still complete
- Your overall GPA
- You major GPA (once you’ve completed a Major Declaration Form)
- Overall unit requirements
- And much more!

This is a detailed document, so please take a some time to review all of it before attempting to register for the first time. Let’s get started (special notes are added for *Transfer students)*:
After navigating to WebAdvisor, log in using your Westmont email username and password.
On the welcome screen, you will sometimes see maintenance notices. **Do not ignore these notices.**

Click on “Students” to view your menu options.
This is the main Student menu in WebAdvisor. Familiarize yourself with this menu; you will be using it frequently as a Westmont student.

To view your program evaluation, select “Program Evaluation” under the Academic Profile menu.
Select your Active Program (as a new student, you will automatically be assigned an Undecided program, until you officially declare your major) and hit submit.

OR...
Select the “What if I changed my program of study?” “What If?” (for short) feature allows you to view requirements from any major at Westmont College (do not select your Undecided program). Selecting a “What If” option will not permanently change your Program Evaluation, nor does it officially declare your major. The “What If” feature gives you the opportunity to view the particular requirements for each major at Westmont. *The “What If” feature is especially helpful to new transfer students and will show how some of your transfer courses will apply towards your potential Westmont major.

*Transfer students, if you feel there are transfer courses that will meet your intended Westmont major requirements; you will need to get department chair approval using a Re-evaluation of Transfer Credit form. The Student Records Office cannot grant major credit for transfer courses.
If you are running a “What If” evaluation, you will be asked to select your catalog year. Your catalog year is the year you entered Westmont College and will not change throughout your tenure here. Incoming 2019 students should pick the 2019-2020 Catalog year.
The first segment of your Program Evaluation lists your personal information and necessary information as you prepare to graduate. As a new student, you will not need to pay attention to this section at this time. In the future, as you progress at Westmont, you will see this section update.
Section 1 lists your Common Contexts requirements. These classes can typically only be taken at Westmont. It’s best to attempt taking only one or two Common Context courses per semester, preferably not in the same discipline. In your first semester, you may look to enroll in Intro to Old Testament (RS-001), Intro to New Testament (RS-010), Perspectives on World History (HIS-010) or either Philosophical Reflections (PHI-006) or Political Theory and Ideology (POL-030).

First Year students are obligated to complete all 5 courses by the time you graduate. *Transfer students must complete 1 course per subcategory (A: Biblical/Theological Canons & B: Christian Liberal Arts) per full year that you attend Westmont College.
Section 2 is the Common Inquiries section. You are required to take courses to satisfy each of the 8 requirements. Some courses will satisfy more than one GE requirement. For instance, ENG-044, Studies in World Literature will satisfy 2:A Reading Imaginative Literature and 2:F Thinking Globally (please review this GE Courses document to see which courses satisfy which GE requirements).

The sample student listed below has satisfied Letters D, E & F with transfer courses:

Transfer Students: (“*TE” stands for Transfer Equivalency). As your courses satisfy GE requirements, course, term and unit information will fill in to your program evaluation. *Transfer students will find that most of their transfer courses will satisfy Common Inquiries and Common Skills requirements.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Needed</th>
<th>Term</th>
<th>Grade</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. PHI-012</td>
<td>Critical Reasoning &amp; Logic</td>
<td>Needed</td>
<td>Term</td>
<td>Grade</td>
<td>Credits</td>
<td>Notes</td>
</tr>
<tr>
<td>1. ART-010</td>
<td>2-D Design</td>
<td>Needed</td>
<td>Term</td>
<td>Grade</td>
<td>Credits</td>
<td>Notes</td>
</tr>
</tbody>
</table>

*Transfer students will find that most of their transfer courses will satisfy Common Inquiries and Common Skills requirements.
Section 3 lists your three writing- or speech-intensive requirements. Westmont students are required to take at least three writing- or speech-intensive courses.

3:A Inside the Major must be a writing- or speech-intensive course inside of your declared major (this requirement will not appear as satisfied until you’ve officially declared your major which you will need to do by the second semester of your sophomore year).

3:B Outside the Major must be a writing- or speech-intensive course outside of your declared major. If you declare a second major, your “outside the major” writing- or speech-intensive course will need to be within that discipline.

3:C Writing for the Liberal Arts is typically satisfied by taking an English Composition course at the college level, such as ENG-002 Composition at Westmont. ENG-002 Composition is a great way to prepare new students for writing at the college level. Strong writing skills are essential for success at Westmont College. International students and students for whom English is not their first language are strongly encouraged to take ENG-002 Composition as soon as possible during their time at Westmont.

Students can also satisfy this requirement with a:

- *Transfer a comparable composition course from another institution* (pending review and approval).
- An AP-Literature & Composition or AP-Language & Composition score of 4 or higher, or
- An IB English A1 score of 5 or higher

A qualifying SAT or ACT score will allow a student to take any writing- or speech-intensive course instead of ENG-002 Composition to meet this requirement.
## 3: Writing/Speech Intensive
### Not started

Complete all 3 subrequirements:

**A: Inside the Major (Not started)**
Take 1 writing/speech intensive course inside your major.

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<tr>
<th>Course</th>
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<th>Credits</th>
<th>Notes</th>
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<tr>
<td>0</td>
<td></td>
<td>1</td>
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</table>

**B: Outside the Major (Not started)**
Take 1 writing/speech intensive course outside your major.

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<tr>
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<td>0</td>
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<td>1</td>
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**C: Writing for Lib Arts (Not started)**
Take 1 writing intensive course.

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## 4: Common Skills
### In progress

Complete all 4 subrequirements:

**A: English Competency (Complete)**
Take ENG-002, AP-LIT, AP-LANG, IB-ENGL1 or qualifying test score (ENG-COMP). ENG-302, AP-LIT, AP-LANG, and IB-ENGL1 may also satisfy 1 writing-intensive requirement.

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<tbody>
<tr>
<td>0</td>
<td>ENG-COMP</td>
<td>0</td>
<td>07/02/15</td>
<td></td>
<td>0</td>
<td>NE</td>
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**B: Quant/Analytic Reason (Not started)**
Check "GE Courses" on the web for applicable courses.
Section 4 Common Skills embodies skills that all Westmont’s students must have a solid understanding in before graduating.

- There are 4 ways to satisfy 4A English Competency; 1) a student may take ENG-002 Composition *or comparable transfer course, or 2) receive a score 4 or better on AP-Language & Composition or AP-Literature & Composition, or 3) receive a score of 5 or better on IB English A1, or 4) receive a score of 610 or above on the SAT Evidence-Based Reading and Writing section or a score of 10 or higher in the ACT English Writing sub-score.

- 4B Quantitative & Analytical Reasoning is a course typically satisfied by a math or science course. Please review the GE Courses document to see course options.

- 4C Modern/Foreign Language is satisfied by taking one semester of language other than English.
  - If you have already had at least one semester of a language (either at the high school or college level), do not register for the first semester of that language (-001); you will be removed from the course and asked to register for a higher level (-002 or higher).
  - If you need help determining which level of a language you should register for, please take the Language Placement Exam for advice.
  - If you are already proficient in another language, or English is not your first language, please contact the Modern Languages Department to receive exemption from this requirement.

- 4D Physical Education requires you to take 4 PE activities, one of which must be PEA-032 Fitness for Life. *Transfer students* must complete 1 PE activity per full year that you attend Westmont College or until the 4 courses have been completed, whichever comes first. The sample student below transferred 2 PE activities and will need to take PEA-032 Fitness for Life and one other PEA course to complete the requirement.
### 4: Common Skills (In progress)
Complete all 4 subrequirements:

#### A: English Competency (Complete)
Take ENG-002, AP-LIT, AP-LANG, IB-ENGA1 or qualifying test score (ENG-COMP). ENG-002, AP-LIT, AP-LANG, and IB-ENGA1 may also satisfy 1 writing-intensive requirement.

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<th>Notes</th>
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<tbody>
<tr>
<td>ENG-COMP</td>
<td>English Competency</td>
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#### B: Quant/Analytic Reason (Not started)
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#### C: Modern/Foreign Lang (Not started)
Check "GE Courses" on the web for applicable courses.

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#### D: Physical Education (In progress)
Take Fitness for Life and 3 Different PE Activities

**FITNESS FOR LIFE (Not started)**

<table>
<thead>
<tr>
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<th>Credits</th>
<th>Notes</th>
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<tbody>
<tr>
<td>PEA-032</td>
<td>Fitness for Life</td>
<td>1 course needed</td>
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### 3 PE ACTIVITIES (In progress)

1. PEA-051 Ultimate Frisbee/New Games 16/FA A 1
2. PEA-035 Personal Conditioning 17/FA 1 *PR
• Section 5 Compassionate Action is a requirement that is typically satisfied by major courses. Students typically do not satisfy these requirements within the first year. You will need to complete either the Serving Society; Enacting Justice or the Communicating Cross-Culturally requirement for this area. Please review the GE Courses document to see course options.
Section 6 keeps track of all of your “outside the major department” units. Of the minimum 124 overall units needed to graduate, 60 units must be completed outside of your major. Your GE courses will make up the majority of these 60 units but will not appear on your program evaluation until you officially declare your major.
And finally, once you officially declare your major, by the second semester of your sophomore year, Section 7 will appear with your major requirements. As all incoming students are assigned an Undeclared major, this section will not currently appear.