

# **WAYPOINT TRAINING**

**VIEWING STUDENT GRADES** 

### NAVIGATE TO MY. WESTMONT.EDU





Q Search the myWestmont Portal

### Welcome! Please use the searchbar above to search the myWestmont portal.



Directories



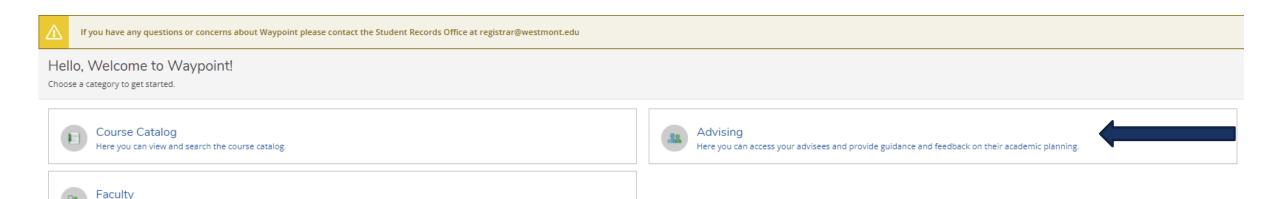
Waypoint Waypoint



Add Favorite

Navigate to my.westmont.edu and click on the Waypoint link

# WAYPOINT MAIN LANDING PAGE



Here you can view your active classes and submit grades and waivers for students.

This is the main landing page for Waypoint. Click on Advising.

# ADVISEE LANDING PAGE



Locate one of your advisees in the list and click on View Details.

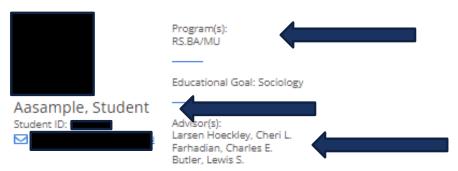
### ADVISEE HEADER PAGE DETAILS



If you have any questions or concerns about Waypoint please contact the Student Records Office at registrar@westmont.edu

#### Advisee Details

⟨ Back to Advisees

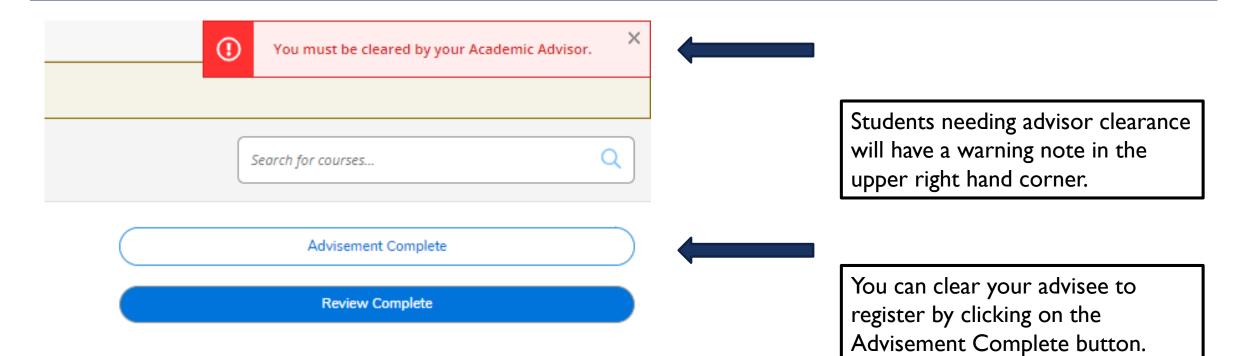


View Full Profile

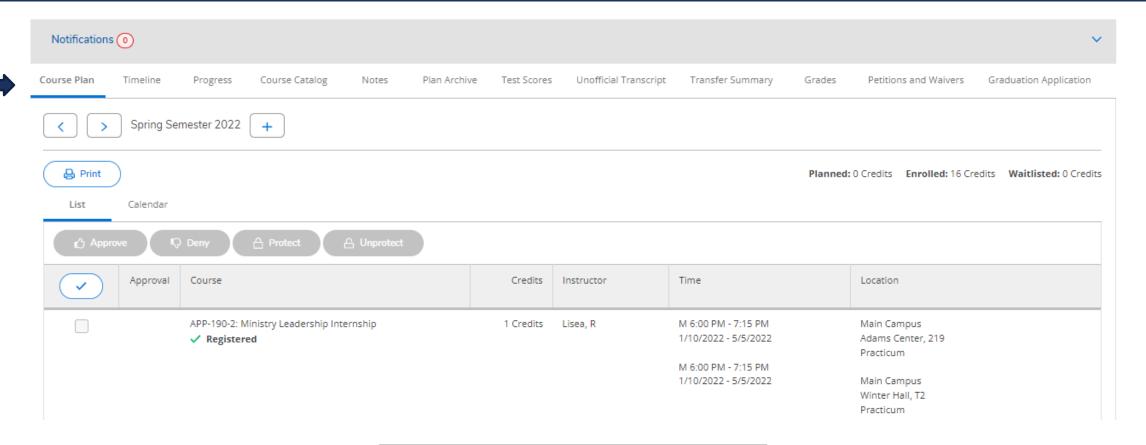
Note you can see the student's picture, name, ID number, and Westmont email address.

You can also see their declared majors and minors as well as their assigned advisors.

# ADVISEE HEADER PAGE DETAILS

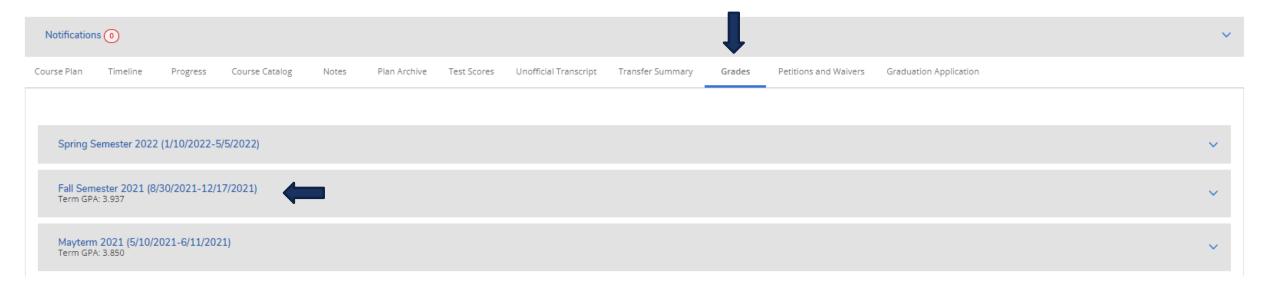


# ADVISEE LOWER PAGE DETAILS



Note the tab options on this screen.

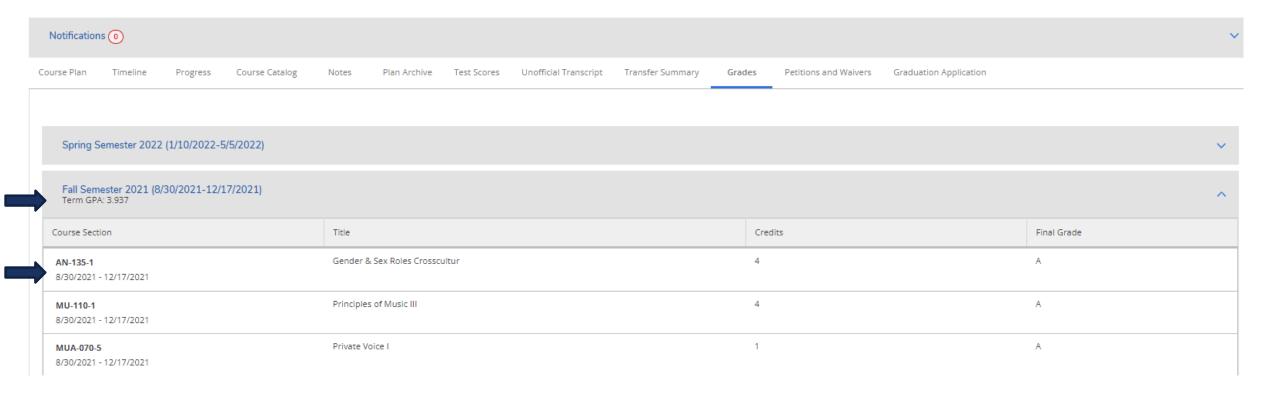
### **GRADE SUMMARY DETAILS**



Under Grades you can see all of the grades received each term for the student.

Click on each term to view details.

# **GRADE SUMMARY DETAILS**



You can see the term GPA as well as the individual grades for each course.