WAYPOINT TRAINING

VIEWING AND UNDERSTANDING THE PROGRAM EVALUATION
Navigate to my.westmont.edu and click on the Waypoint link.
This is the main landing page for Waypoint. Click on Advising.
Locate one of your advisees in the list and click on View Details.
Note you can see the student’s picture, name, ID number, and Westmont email address.

You can also see their declared majors and minors as well as their assigned advisors.
Students needing advisor clearance will have a warning note in the upper right hand corner.

You can clear your advisee to register by clicking on the Advisement Complete button.

Please be sure to meet with your advisee to review their possible classes prior to marking Advisement Complete.
Note the tab options on this screen.
Click on the Progress tab to see the student's Program Evaluation.
Click View a New Program on the top right of the page.

Viewing a new program will allow you to view a potential major for your advisee and see their progress in the potential major.
SELECT A PROGRAM

Select the program you want to view and click View Program.
You can also search for a key word and see all associated programs.
VIEWING A POTENTIAL PROGRAM

The potential program is now displayed with the student's coursework populating in the program.

Note that this process is for viewing only. It does not declare or change the student's major.

You can remove the program from view by clicking on the X next to the program.

Student is not enrolled in this program. The display of this program information is temporary and it will be removed as you leave or refresh this page.

At a Glance
Cumulative GPA: 3.938 (2.000 required)
Institution GPA: 3.938 (2.000 required)
Degree: Bachelor of Arts
Majors: Physics
Specializations: B.A. General Physics
Departments: 2020
Catalog: