WAYPOINT TRAINING
USING THE PLANNING AND SCHEDULING TIMELINE
Navigate to my.westmont.edu and click on the Waypoint link.
Click on Student Planning.
STUDENT PLANNING LANDING PAGE

Steps to Getting Started
There are many options to help you plan your courses and earn your degree. Here are 2 steps to get you started:

1. View Your Progress
   Start by going to My Progress to see your academic progress in your degree and search for courses.
   Go to My Progress

2. Plan your Degree and Register for Classes
   Next, take a look at your plan to see what you’ve accomplished and register your remaining classes toward your degree.
   Go to Plan and Schedule

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<thead>
<tr>
<th>Programs</th>
<th>Cumulative GPA</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Arts in Art</td>
<td>2.804 (2.000 required)</td>
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Click on Go to Plan and Schedule.
Note the term displayed. You can change this term to any past and future term in your Timeline.
Note that you can also see your Planned, Enrolled and Waitlisted courses in each term.
You can also see your schedule on the left and those courses mapped out for the week on the right.
Click on the Timeline.
You can add a term to your timeline by clicking Add a Term.

You can see past terms and courses with grades by clicking the back arrow.

You can see your current courses listed as in-progress in the current term.

As you plan in future courses they will be added as planned in the future terms.
Guidance on how to add courses to future terms is provided in the Viewing and Understanding your Program Evaluation training resource.

Planning for courses is not the same as registering for courses. Registration instructions will be provided in the How to Register Instructions (versions for Mayterm and Fall/Spring) training resources.
You can return to the Student Planning menu by clicking Student Planning and then Planning Overview at the top of the screen.