

Note: This letter is sent via email by the VP for Student Life to all students at the beginning of fall semester and to all new students at the beginning of spring semester.



Welcome to all incoming, transfer and continuing students!

The Student Life Staff, made up of staff from [Student Life Office Suite](#) (Kerrwood 2nd floor), [Campus Life](#), [Residence Life and Housing](#), [Intercultural Programs](#), [International Student Services](#), [Health Services](#), [Counseling and Psychological Services \(CAPS\)](#), the [Campus Pastor's Office](#), and the [COVE Career Center](#) are ready to get started with what God has in store for us this year. We are here to support and encourage you in whatever ways we can!

Living in the Westmont community carries privileges and responsibilities. In order to help students understand the commitments and provisions of this community, the [Student Life Policies, Procedures, and Resources](#) web page provides information about programs, services, policies and procedures related to the life of a Westmont student. Follow any of the links to access specific information on that particular policy, procedure, or topic.

We hope you review the [Community Life Statement and Behavioral Expectations](#) annually as these two documents frame our life together. Our [Diversity Matters at Westmont](#) statement is also important.

All Westmont College students are responsible for reviewing and adhering to all published college policies on the [Student Life Policies, Procedures, and Resources](#) webpage. Below is a list of policies students often have the most questions about. Please take some time to review these:

- [Alcohol](#)
- [Drug Free Campus](#)
- [Safety Withdrawal Policy](#)
- [Sexual Activity Outside of Marriage](#)
- [Chapel Attendance](#) Chapel attendance on Monday, Wednesday and Friday mornings beginning at 10:30 a.m. is required, even though we will be online all semester for chapel. Look for information from the Campus Pastor's Office on recording your attendance.
- [Withdrawing From Westmont](#)
- [Privacy Rights \(FERPA\)](#)

Below are policies that have been recently updated. More information about these updated policies will be sent to you under a separate email.

- [Notice of Nondiscrimination](#)
- [Unlawful Sexual Misconduct Policies and Procedures](#)
- [Bias, Harassment, and Discrimination Policies and Procedures](#)
- [Unlawful Sexual Misconduct or Bias-Related Incident Report Form](#)

In addition to the Student Life Policies, Procedures, and Resources, and drawing your attention to particular policies, below you will find notifications that Westmont is required by law to report to you.

Thanks for your attention to the policies and resources that are important to us as a community. May God protect, guide and direct us this year!

Dr. Edee Schulze | *Vice President for Student Life*

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Required notifications for Westmont Students

The following information is available for any student, parent, prospective student, and other interested parties.

Annual Security Report of Westmont College: This report is prepared in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Crimes Statistics Act (formerly the Campus Security Act of 1990) of 1998 and to implement the requirements of the 2008 Higher Education Opportunity Act Fire Safety Reporting provisions. These laws require Colleges and Universities to annually distribute information about its campus safety procedures, crime statistics, and campus fire safety procedures and statistics to the Federal Department of Education, as well as to the institution's current and prospective students, parents, and employees. The URL address for this report is distributed annually to current students and employees through the campus email system. You can find more information [here](#).

Athletic Program Participation Rates and Financial Support Data (Equity in Athletics Disclosure): This report includes data about participation, staffing, revenues, and expenses attributable to Westmont College intercollegiate athletic activities. This report is available upon request from the [Athletics Department](#).

Bias, Harassment and Discrimination Policies and Procedures: The college prohibits and will not tolerate harassment, discrimination or bias-related incidents by or against its students, faculty, staff, independent contractors, applicants for employment and admission and guests to the college. This new policy can be accessed [here](#). The [Unlawful Sexual Misconduct or Bias-Related Incident Report Form](#) may be used to report an incident.

Completion/Graduation Rates: This report documents the number of students counted as a completion or graduation. This report is available [here](#).

Confidentiality of Student Records and FERPA: The Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal law enacted to establish procedures for disclosing information contained in student records and to protect the privacy of those records. More information can be found [here](#).

Drug and Alcohol-Free Campus Policy: Information concerning alcohol and drug use, resources for rehabilitation and counseling, and disciplinary sanctions can be found [here](#).

Financial Assistance and Loan Deferment Programs: For information concerning available financial assistance programs and loan deferment or forgiveness programs, visit the [Financial Aid Office](#).

Hazing: The Hazing Policy is found [here](#).

Institutional Information: For information about cost, refund policies, withdrawing from Westmont, academic programs, accreditation, services, facilities, and study abroad programs, consult the [College Catalog](#).

Missing Student Policy: The Missing Student Policy is found [here](#).

Nondiscrimination Policy: The Nondiscrimination Policy is found [here](#).

Patriot Act: The Patriot Act Policy is found [here](#).

Peer to Peer File Sharing: The illegal distribution of copyrighted materials may subject students to criminal and civil penalties. Information Technology provides more information about peer to peer file sharing and other resource use guidelines on their [webpage](#).

Unlawful Sexual Misconduct Policies and Procedures: This policy is found [here](#). The [Unlawful Sexual Misconduct or Bias-Related Incident Report Form](#) may be used to report an incident.

Vaccinations and other Health related required forms: All entering Westmont students are required to provide health forms noted on the [Health Center page](#).

Voter Registration Forms: Forms are available at the Westmont Post Office or online [here for federal information](#) or [here for CA information](#)

Withdrawal Policies: The [Registrar's Office](#) maintains information on [Westmont's withdrawal policies](#).