WESTMONT

Basic Skills Requirement Verification Form

Name: _____   Term Applying for: Fall _____

Address:_____   Westmont ID Number:_____

_____   Phone #:_____

☐ MS Program   Email:_____

☐ SS Program   Date of Application: ____/____/_____

Use this form to indicate the BSR option you wish to have evaluated. Attach supporting documentation:

☐ *1) Unofficial transcripts.*

☐ *2) Course descriptions.*

☐ *3) Copy of your CBEST, SAT, ACT, or other* eligible examination, *if selecting combined option. (Must score 41 or higher for CBEST subtest to be considered.)*

_____

Any course submitted for evaluation must be:
- from a regionally accredited college or university, taken for degree applicable academic credit
- a 3 unit semester or 4 unit quarter course, and **passed with a B- or better to be considered.**

Types of courses that may qualify for each section:
- Reading Proficiency: a course in critical thinking, literature, philosophy, reading, rhetoric, or textual analysis.
- Writing Proficiency: a course in composition, English, rhetoric, written communication, or writing.
- Mathematics Proficiency: a course in algebra, geometry, mathematics, quantitative reasoning, or statistics.

The following coursework is not acceptable:
- Professional development or continuing education units
- In-service training or workshops
- Courses where credits do not apply toward the requirements for an associate's degree, baccalaureate degree, or higher degree

Indicate below how each basic skills requirement was met. Include the grade and units (qtr/sem) or the exam score.

Course or Subset:	Units & Grade OR Subset Score:	University/College:	Department Use Only:
Mathematics:_____	_____	_____	__accepted __denied
_____	_____	_____	__accepted __denied
_____	_____	_____	__accepted __denied
Reading: _____	_____	_____	__accepted __denied
_____	_____	_____	__accepted __denied
_____	_____	_____	__accepted __denied
Writing: _____	_____	_____	__accepted __denied
_____	_____	_____	__accepted __denied
_____	_____	_____	__accepted __denied

I acknowledge that the Basic Skills Requirement is required for admissions into the Credential Program and that the Subject Matter Competency is a requirement to be approved for student teaching.

_____   _____
Print Name   Date

_____   _____
Applicant Signature   Date

Submit this form and all supporting documentation in one PDF. Incomplete forms will be returned. Preliminary credential approval of BSR is subject to review and approval by the California Commission on Teacher Credentialing.

Program Use Only: Copy of form to candidate. Original form and transcript retained in candidate file.

Basic Skills Requirement (BSR) Reviewed by:_____

☐ BSR Granted

☐ BSR Denied

_____   _____
Credential Analyst Signature   Date

_____   _____
Department Chair Signature   Date   (CTC CL-667 - July 2021)