

# Westmont College Education Department

Application to Advance to Student Teaching  
Pre-Recommendation Checklist Form – 2042 Multiple and Single Subject Teaching Credential



Name of Applicant: \_\_\_\_\_ SSN: \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Type of Credential: ☐ Multiple Subject

☐ Single Subject

Subject(s): \_\_\_\_\_

Requirement(s)		Institution	Term completed	Plan for completion
<input type="checkbox"/> Baccalaureate or higher degree				
<input type="checkbox"/> Professional Teacher Preparation Program <b>Multiple Subject Preparation</b>	<input type="checkbox"/> ED 105 Cultural Diversity			
	<input type="checkbox"/> ENG 106 Language Acquisition			
	<input type="checkbox"/> ED 100 Explorations in Teaching			
	<input type="checkbox"/> KNS 156 Health for the Classroom			
	<input type="checkbox"/> ED 130 Special Education			
	<input type="checkbox"/> ED 160 Computers for the Classroom			
	<input type="checkbox"/> ED 110 Psychological Foundation of Education: Elem.			
	<input type="checkbox"/> ED 120 Teaching Social Studies in the Elementary School			
	<input type="checkbox"/> ED 150 Teaching Math in the Elementary School			
	<input type="checkbox"/> ED 170 Reading/Language Arts instruction			
	<input type="checkbox"/> US Constitution (Course # _____ or approved college-level exam)			
<input type="checkbox"/> Professional Teacher Preparation Program <b>Single Subject Preparation</b>	<input type="checkbox"/> ED 105 Cultural Diversity			
	<input type="checkbox"/> ENG 106 Language Acquisition			
	<input type="checkbox"/> ED 101 Explorations in Teaching			
	<input type="checkbox"/> KNS 156 Health for the Classroom			
	<input type="checkbox"/> ED 130 Special Education			
	<input type="checkbox"/> ED 161 Computers for the Classroom			
	<input type="checkbox"/> ED 111 Psychological Foundation of Education: Sec			
	<input type="checkbox"/> ED 122-129 _____ Curriculum and Instruction			
	<input type="checkbox"/> ED 171 Content Area Literacy			
	<input type="checkbox"/> ED 151 Secondary Curricula & Instruction (taken in Jan)			
	<input type="checkbox"/> US Constitution (Course # _____ or approved college-level exam)			

- ☐ I have attached unofficial transcripts with courses highlighted.
- ☐ I have requested OFFICIAL TRANSCRIPTS to be sent to Westmont Department of Education for coursework taken at another institution.
- ☐ To the best of my knowledge, I am on track to earn a 2.85 or better this semester.
- ☐ I have sought to display the dispositions: Lifelong Learner, Reflective Practitioner, Compassionate Professional, Grateful Servant.
- ☐ In May, I will request official Westmont transcripts to be sent to the Education Office.

<i>Submit documents in the following order.</i>	Date	Document attached
<input type="checkbox"/> Basic Skills Requirement (CBEST or approved equivalent:_____ ) NOTE: When applying to sub, you will be requested to send official verification.		
<input type="checkbox"/> Subject Matter Competence (CSET--California Subject Examinations for Teachers) List subsets taken and date passed:		
<input type="checkbox"/> Certificate of Clearance (Fingerprint clearance)		
<input type="checkbox"/> CPR (in-person training that includes adult, child, & infant)		

The Department of Education Faculty has carefully considered the candidate and have endorsed him/her to begin student teaching for spring term. \_\_\_\_\_ Chair \_\_\_\_\_ Date \_\_\_\_\_

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NOTE: The following items must be completed by the end of the credential year. Add evidence of documents to your credential documents folder.

<i>Upload RICA &amp; CalTPA passing scores to your online application when you receive them.</i> <i>shorturl.at/DHIJ1</i>		Date	Document attached
<input type="checkbox"/> RICA -- Reading Instruction Competence Assessment (For Multiple Subject Candidates only).			
<input type="checkbox"/> CalTPA (Teaching Performance Assessment)	<input type="checkbox"/> Cycle One: _____ <input type="checkbox"/> Cycle Two: _____		
<input type="checkbox"/> Verification of Pre-professional, Fieldwork, and Student Teaching Placements			
<input type="checkbox"/> Student Teaching Component <input type="checkbox"/> <b>ED 190/191</b> (Multiple Subject) with summative assessment <input type="checkbox"/> <b>ED 195/196</b> (Single Subject) with summative assessment			

Authorized signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name and title: Michelle Hughes, EdD, Education Associate Professor and Chair

Contact Phone Number: 805-565-6165 Email: mhughes@westmont.edu