



Request Use of Emotional Support Animal (ESA)

(Complete only if you are requesting permission to have an animal on campus and animal is not trained to perform a specific task)

1. Are you an individual with a disability as defined in the [Policy and Procedures on Service and Support Animals on Campus](#)?
 - Yes (*Go on to question 2*)
 - No (**STOP.** *You are not qualified to use a support animal on campus. Do not complete this form. You may not have an animal on campus other than those listed in the student handbook Policy on Pets*)
 - Not sure (Contact the Office of Disability Services)

2. Are you requesting permission to have the assistance of an animal for emotional support, well-being or comfort while on campus and/or in the residence hall?
 - Yes (*Go on to question 3*)
 - No (**STOP.** *You are not qualified to use a support animal on campus. Do not complete this form. You may not have an animal on campus other than those listed in the student handbook Policy on Pets*)

3. Have you completed a *Student Intake Form*?
 - Yes (*Go on to question 4*)
 - No (**STOP.** *You are requesting a reasonable accommodation on the basis of your disability. You must complete and return to the Office of Disability Services the [Student Intake Form](#).*)
 - Medical documentation from a qualified medical professional explaining the following:
 - The relationship between your disability and the assistance the support animal provides
 - How the support animal is necessary to provide you with equal access to college programs, activities and benefits
 -

4. The following forms are required:
 - ESA Questionnaire
 - Psychological Disorder Documentation
 - Emotional Support Animal Provider Form
 - Confidentiality Agreement form
 - College Housing Animal Agreement

Return compiled documents to the Office of Disability Services at your earliest convenience or email to ods@westmont.edu. For more information, call 805-565-6135.