

Head Coach – Women’s Swimming and Diving Athletics

POSITION SUMMARY:

Responsible for the planning, development and implementation of swimming and diving activities including: teaching and mentoring student athletes, instructing and advising team practices, training sessions and contests, and effectively recruiting student athletes while working with the admissions office.

REQUIREMENTS:

Bachelor's degree, 2-5 years of experience coaching swimming and personal affirmation of the Christian mission of Westmont College and the Community Life Statement and adherence to its behavioral expectations. Must be able to successfully lead and mentor students relative to their Christian faith. Also requires: ability to teach and coach student-athletes (team and individual), to inspire and motivate student-athletes, ability to foster relations with internal staff and student-athletes, and to manage and maintain confidential and private information. Role requires: effective interpersonal, written, and electronic communications skills, including the ability to convey complex information in accessible terms to diverse or multicultural groups, computer proficiency using software and enterprise systems appropriate for the complexities of the role and its functions,

RESPONSIBILITIES:

Teach and coach student athletes on training for swimming and diving and advising them on team work and motivational techniques within the context of our Christian commitment. Instruct and supervise team practices, training sessions and contests. Effectively recruit student athletes while working in conjunction with the Admissions Office. Schedule contests and practices for each season. Manage team budget and supplies in recruitment, team travel, hospitality, equipment, etc. Participate on committees and in professional development as appropriate. Fundraise for operations and scholarship budget. Organize and lead summer swim camps and generate revenue by offering swim lessons. Expectations for workplace demeanor include but are not limited to: working collaboratively and harmoniously with co-workers, customers and others by sharing ideas and resources willingly, constructively and positively; listening to and objectively and respectfully considering the ideas and perspectives of others; readily admitting and correcting personal mistakes; meeting commitments; keeping your supervisor and others who may be affected informed about work progress; addressing problems willingly and constructively to discover practical and lasting solutions acceptable to all parties; working promptly toward reconciliation and forgiveness during conflict; respecting the diversity of our community in words and deeds. Westmont expects employees to avail themselves wherever necessary, demonstrating flexibility and openness to new requests and responsibilities in order to foster an environment of collaboration. Other duties as assigned.

REPORTS TO: Athletic Director