

## **Westmont College**

### **Nurse Practitioner or Physician Assistant: 18 hours/week Health Center**

**Position Summary:** Provide primary care to college students.

**Qualifications:** California Certification as Registered Nurse Practitioner or Physician Assistant. Previous experience with college students is highly desired. Personal affirmation of the Christian mission of Westmont College and the Community Life Statement and adherence to its behavioral expectations.

#### **Responsibilities:**

- Obtains and records history of the presenting issue(s) and reviews the patient's medical chart for long-term illnesses and other pertinent problems.
- Examines patient and records pertinent positive and negative findings:
  - Percussion, palpation, auscultation and range of motion
  - Use diagnostic aids such as otoscope, stethoscope, audiometric equipment
  - Differentiates between normal variations and abnormal deviations
- May order pertinent x-rays for orthopedic problems, and lab studies such as throat cultures, mono screens, urinalysis complete blood counts, chemistry panels
- Develops and implements a treatment plan based on clinical evaluation, supported by lab/x-ray studies as needed. May take independent action, or may consult with or refer to college physician in implementing plan. Must adhere to standardized procedures and protocols or consult with college physician.
- Assumes responsibility for completion of patient's medical chart with respect to complaint, impressions, and treatment/referral plan.
- Initiates patient education to ensure cooperation by explaining such things as: expected course of illness/injury; proper use of over-the-counter medicines; expected results and side effects of medication, if any; rationale for additional care and treatment to be performed by the patient; awareness of proper response to symptoms of complications; good hygiene, nutrition, proper rest/sleep, exercise and rehabilitation program, if needed.
- Arranges for referrals to physician specialists independently or at the college physician's request.
- Provides patient follow-up by re-assessing patient status. Refers to college physician as needed.
- Refers students with psychological issues to Counseling Services.
- Administers tuberculin screening tests & immunizations for travel.
- Administer antigens to students under the care of an allergist, while the college physician is on the premises.
- Performs routine clinic tasks such as maintaining inventory of supplies/medicines, re-stocking cupboards/cabinets, checking equipment, preparing medicines for dispensing, sterilizing instruments
- Assist with leading health education seminars, workshops, and panels.
- Performs other duties as assigned

**Reports to:** Director of the Health Center

**09.18**