



WESTMONT

MINUTES

Program Review Committee April 14, 2022

13:15

<u>Committee Member</u>	<u>Present</u>	<u>Absent</u>
Angela D'Amour	x	
Elizabeth Gardner	x	
Michelle Hughes	x	
Tim Loomer	x	
Tatiana Nazarenko	x	
Anna Aboud	x	
Diane Ziliotto	x	

Meeting start: 13:17 pm

1. Prayer

Anna led the PRC for a prayer to our Lord, thanking him both for the beauties in life and the bountiful opportunities he has given us in celebration of Good Friday and Easter Sunday.

2. Minutes of March 31, 2022

The minutes of the previous meeting have been proofread and revised by the PRC; and have been approved with the corrections.

3. Annual report records

Maryke and Tatiana have finished the last E&B reports; the PRC's response will be ready to send today.

4. Finalizing the list of the best annual reports

The following departments will be awarded certificates for their excellent annual assessment reports:

- Religious Studies
- Art
- Philosophy
- Music

5. Student diversity data: next steps

The PRC has received responses from 16 out of 19 departments. Overall, most departments would like to assess data every other year.

The PRC has decided for an additional summer assessment to compare results in consideration of COVID-19; following which would most likely be a gap-year for data collection. The benefit of having data diversity reports every two years would result in a larger sample size to draw conclusions.

As mentioned in prior meetings, reports should be seen as opportunity for departments to discuss their successes and possibly new information and goals.

There may be a possibility to present diversity report data in the faculty meeting scheduled September 2022. The Committee may consider the following theme for this discussion: admissions, student diversity data, grade inflation, and student success (among other topics). Tatiana will request 10 minutes at the September faculty meeting.

6. Other business

The Department of Education will submit their Action and Multi-Year Assessment Plans by August 15th.

Michelle Hughes updated the committee on her recent interaction with the Athletics department. The report template provided by Michelle will be used as a general outline for the report preparation.

Meeting adjourned

At 14:22 pm

Minutes approved by DCEE Tatiana Nazarenko

Submitted by Andrew Sulayao