



WESTMONT

MINUTES

Program Review Committee January 20, 2022
Zoom meeting

<u>Committee Member</u>	<u>Present</u>	<u>Absent</u>
Angela D'Amour	x	
Elizabeth Gardner	x	
Michelle Hughes	x	
Tim Loomer	x	
Tatiana Nazarenko	x	
Anna Aboud	x	
Diane Ziliotto	x	

Meeting start: 13:17 pm

1. Prayer

Tatiana led the PRC for prayer to our Lord in blessing us for our team's will and work ethic.

2. Minutes of November 16, 2021

Minutes have not been able to be approved until this meeting as today has been the first time the PRC has been able to converse together in full attendance.

3. Minutes of November 30, 2021

Minutes have been approved by the PRC.

4. Annual assessment reports that have not be submitted yet.

Economics and Business:

The Department is analyzing Student Diversity Data report. It should be noted that one adjunct professor gave higher graders to students than other faculty and as such this data should not be included in the report analysis. Tim Loomer adjusted the data, and the department is currently examining it.

English

The English department is in the process of finalizing their report.

Kinesiology

The Department of Kinesiology is currently analyzing the data.

Communication Studies

The Department of Communication Studies is working on the report.

5. The new report submission schedule: discussion

The current schedule was created by Ray Rosentrater in his role of the Associate Dean of Assessment early in the PR process. It is no longer possible to maintain the existing schedule as new academic programs (Nursing, Engineering) were added to the curriculum while the number of the PRC members remains the same. Additionally, the PRC granted six-year report submission extensions to a number of department, which also upset the schedule.

The motion was made to extend program review submission from six to seven years for all departments and create a new submission schedule. It was unanimously approved.

6. The team's response to the Athletics department: Diane Ziliotto and Michelle Hughes

Diane and Michelle shared their thoughts regarding the Athletics Department report. They emphasized the importance of student success for all departments and suggested that questions pertinent to student success should be answered within future reports by the Athletics Department as well. For example, do athletes here at Westmont have higher or lower graduation rates compared to other departments? What factors signify that the department creates an environment for student athletes to thrive?

7. The team's response to the Department of Education six-year report: Elizabeth Gardner, Angela D'Amour and Michelle Hughes

As usual, the Department of Education has proven to have both stellar performance and report-writing within our campus. The program review team presented their team report and collected feedback from the committee.

8. Student Diversity Data Report Survey

The PRC would survey all department which received Student Diversity Data Reports. The PRC members reviewed the survey draft and provided their input. The Survey will be finalized at the next PRC meeting.

9. Tim Loomer suggested Student Diversity Data Report highlights to be shared with faculty at faculty meeting. Tatiana will contact Deborah Dunn with the request to give 7-10 minutes for his presentation.

Meeting adjourned

At 14:45 pm

Submitted by Andrew Sulayao