

GE Assessment Report Template

1. The assessed GE SLO. If the SLO assessment is part of the concurrent ILO assessment, the ILO language needs to be included.
2. Syllabus Review: a brief description of the goals and results of the syllabus audit. A statement whether any action is required.
3. Direct assessment:
 - a) Assessment goals.
 - b) Design and implementation: identify who developed assessment tools, who participated in the data collection and analysis, and which courses were included in the sample. Student data needs to be disaggregated by gender, race/ethnicity and first-gen status; disaggregated data needs to be presented in percentages rather than absolute values. As appropriate, it would be helpful to calculate p-value and state whether the results are statistically significant.
 - c) Methods and tools: assessment methods need to be briefly described; all prompts, rubrics and other measuring tools need to be appended to the report.
 - d) Results and interpretation. Disaggregated results needs to be presented in percentages. The report needs to state whether the benchmark(s) has/have been met. If the area does not have benchmarks, they need to be set. Charts/graphs of major findings need to be included.

- e) Conclusions and recommendations. If the language of the certification criteria and SLOs was changed, the new language needs to be included.

4. Indirect assessment (if applicable)

- a) Assessment goals.
- b) Assessment design and implementation: identify who developed assessment tools (survey, focus group questionnaire, etc.), who participated in the data collection and analysis, and how the sample was formed. Student data needs to be disaggregated by gender, race/ethnicity and first-gen status; disaggregated data needs to be presented in percentages rather than absolute values.
- c) Methods and tools: briefly describe assessment methods and append surveys, focus groups questions and other tools to the report).
- d) Findings and interpretation.
- e) Conclusions and recommendations.

5. Final recommendations for closing the loop activities.