



WESTMONT

Program Review Committee

MEMORANDUM -- DRAFT

Date: October 26, 2021

To: Steve Contakes, General Education Committee Chair

Re: 2020-2021 Annual Assessment Report

Thank you for your timely submission of the 2019-2020 Annual Assessment report, which we read with great interest and appreciation for your good work. We are pleased to see that the General Education Committee is taking assessment seriously and making significant strides towards helping students learn better.

Your report was evaluated using the Rubric for Evaluating Annual Assessment Reports [posted on the PRC website](#) by two committee members, Michelle Hughes and Elizabeth Gardner. While assessing your report, the assessors made the comments presented on pp. 1-2 of this response. It is our goal that all departments should reach “Developed” level of achievement on all the seven criteria, or be making progress toward this level. Your department has accomplished this goal, and both assessors awarded you “Developed and Highly-Developed” ratings in multiple categories.

The committee would like to commend the General Education Committee for a strong report. Additionally, the PRC also commends the General Education Committee for its commitment to thoroughly addressing justice, reconciliation, and diversity in the proposal for the general education curriculum. The PRC appreciates the General Education Committee’s efforts to wrestle with and develop a cohesive approach to diversity.

While assessing your report, the assessors made the following comments:

Previous PRC’s Recommendations: Average Score – 4

- The report addressed previous recommendations.
- The PRC looks forward to seeing how these conversations unfold moving forward.

Quality of Evidence and Measuring Instruments: Average Score – 3

- Collaboration with other faith based and liberal arts institutions was strong.
- Input from faculty and Wesmont Committees such as the Provost’s Office, various departments, and Academic Senate was solicited.

Methods of Assessment: Average Score – 3

- The method was indirect assessment.
- Although there wasn't evidence of direct assessment, the proposal was drafted in response to data and feedback from the WASC report and Diversity ILO.

Use of Evidence Average Score – 3

- The evidence wasn't explicitly shared, yet suggested changes were incorporated into the *Justice, Reconciliation and Diversity Proposal* demonstrating a strong response to the input and research collected by the committee.

Completeness Average Score – 4

- The complete report and appendices demonstrate the committee's commitment to substantive conversations during a challenging year.

Style Average Score - 4

- Well written.

Evidence of Collaboration and Communication Average Score -- 4

- The committee solicited input from faculty, other institutions, Academic Senate, the Provost's Office, the Diversity Committee, and various departments such as Religious Studies and History.

Summary of the PRC's recommendations:

- The PRC recognizes that General Education is a committee and is in a unique position as it completes an annual report.
- The PRC appreciates the General Education Committee's efforts to engage in meaningful conversations that resulted in a strong *Justice, Reconciliation and Diversity Proposal*.
- The PRC recommends that General Education consider direct assessment opportunities for the next report, especially if the *Justice, Reconciliation, and Diversity Proposal* moves forward.
- The PRC recommends that the General Education Committee envision what future assessment could look like for the *Justice, Reconciliation and Diversity* General Education Requirement.

Thank you again for your good work, General Education Colleagues! If you wish to discuss this memo or to discuss and finalize the current PRC's response to your annual report, please contact either Michelle Hughes or Elizabeth Gardner and we will schedule a meeting. If we have not heard from you by January 31, 2022, we will consider this "draft" memo final.