

**MINUTES**  
**Program Review Committee**  
**January 27, 2021**  
**2:30pm to 3:30pm**  
**Zoom meeting**

<b>Committee Member</b>	<b>Present</b>	<b>Absent</b>
Anna Aboud	x	
Angela D'Amour	x	
Elizabeth Gardner	x	
Tatiana Nazarenko	x	
Bill Nelson	x	
Diane Ziliotto	x	
Tim Loomer	x	

**Meeting start: 2:34pm**

**1. Prayer**

Tatiana Nazarenko led us in prayer.

**2. Introductions**

Because Tim Loomer joined the committee and is rather new to the college during a time which has made it difficult to meet colleagues, each member of the committee introduced themselves. Tim then provided us with his background and a description of what he does at the college.

**3. Approval of PRC Minutes March 5, 2020**

Minutes of the November 10, 2020 meeting were approved.

**4. Assessment Video**

Tatiana has posted a link to the video "Where is Equity in the Program Review Cycle?" by the New England Educational Assessment Network in our Google shared drive

folder. She asked that all members of the committee view the 30-minute video before our meeting on February 10.

### **5. Plans for the semester**

We discussed the committee's upcoming work for the semester. There will be upcoming site visits for chemistry and mathematics/computer science; the committee will be working on ILOs; and there will be a focus on the new diversity component in the review cycle.

### **6. CUPA ILO Language**

Tatiana presented a recommended language modification to part B of the CUPA ILO. The committee debated wording and discussed the challenges of assessing this. The committee voted to approve the change, which will now read: "acquire the disciplines of mind, body and heart that foster faithful Christian life." Tatiana will now present this to the Academic Senate for their approval.

### **7. Annual Reports**

Committee members updated the PRC regarding progress with responses to Annual Reports. Several responses still need to be submitted and members were encouraged to work on them.

### **8. Site Visits**

The external reviewer for Mathematics and Computer Science hopes to come to campus for an in-person review. The external reviewer for Chemistry is planning to conduct the "site visit" entirely online. Angela and Diane provided members with advice for team members, based on their experience with previous site visits. Jason Tavaréz, Director of Institutional Resilience, has provided the PRC with a new document entitled Faculty Visit Protocols, which should be followed for any in-person site visits during the pandemic.

**Meeting adjourned: 3:33pm**

Minutes submitted by Diane Ziliotto