

**MINUTES**  
**Program Review Committee**  
**Date: Sep 23, 2025**

<b>Committee Member</b>	<b>Present</b>	<b>Absent</b>
Steve Butler	x	
Anna Jordan	x	
Tim Loomer		x
Sarah Skripsky	x	
Tatiana Nazarenko	x	
Paul Mena	x	
Diane Ziliotto	x	
Laura Nichols	x	

**1. Prayer**

Paul Mena opened us in prayer.

**2. Minutes of Apr 16, 2025**

The team discussed and approved the minutes.

**3. Responsibilities of the PRC**

Tatiana discussed a possibility that graduate program reviews may be overseen by a separate PRC.

**4. Election of the Committee Chair**

Diane nominated, and the team elected, Tatiana to serve as the Committee Chair.

**5. Records**

Tatiana discussed navigating Google Drive in order to view reports and locate worksheets.

## **6. Reviewing seven-year reports and participating in site-visits: Google Drive**

All department reports were uploaded timely, and are ready for external review. Reports are in Program Review archives, and worksheets are on Google drive.

## **7. Reviewing the annual report: Google Drive**

Biology (Jeff Schloss) is still working on their report; Laura will assist with uploading their report. Other reports still pending are: Library, Philosophy and Religious Studies. The GE report is due Oct 15. Tatiana explained the Response Memorandum Draft and process.

## **8. Modern Languages Department's request: Google Drive**

Modern Languages (ML) has submitted a request for a one-year extension. Library offered to swap with ML to submit their report next year. The PRC voted to approve this request.

## **9. Suggestions for Tim and Tatiana's meeting with Department Chairs on Oct 7**

Tatiana has requested team input for questions related to WSCUC accreditation.

## **10. Other business**

The team reviewed the Annual Assessment Report rubric.

**Meeting adjourned: 12:00 PM**

Submitted by Laura Nichols, PRC Recording Secretary