

MINUTES
Program Review Committee
February 28th, 2019
10:00am to 11:30pm
Montecito Room

Committee Member	Present	Absent
Angela D'Amour	x	
Kenneth Kihlstrom	x	
Tatiana Nazarenko	x	
Tim Wilson		x
David Vander Laan		x
Diane Ziliotto	x	
Rick Pointer	x	
Chris Call	x	
Manuela Long	X	

Meeting start: 10:05 am

1. Prayer

Angela D'Amour led us in prayer.

2. Approval of PRC Minutes January 14th, 2019

Typing error under point 6: trakt instead of tract

Other business should read: The committee decided that the Senate will review all Action Plans in their entirety and identify the items to be forwarded for the Strategic Planning Committee for review and implementation.

3. Records

The records indicate that all PRC responses to annual reports were submitted.

4. Program Review Team reports: Rick, and David.

David delegated the report preparation to the entire team. Tim and Angela will be working with Tatiana on the report's completion.

Rick will complete the report during the Spring break.

5. The language of the GL/GE ILO approved by the Senate

The Senate slightly modified the version suggested by the GE Committee and the PRC. The final version reads as,

“Graduates of Westmont College will recognize global interconnectivity and opportunities, and analyze the systemic dimensions of major global challenges, informed by a biblical vision of justice, responsibility, and love.”

6. The revised Program Review Team Report Template

The committee revised and approved the Program Review Team Report Template. The decision was made to share the template with the departmental chair before the six-year report submission. Team leaders will share the template with their team members, including the external reviewer. The template will be posted on the Program Review website.

7. Revising the Alumni Survey Template

The committee revised and approved the Alumni Survey Template.

8. Other Business

The PRC has been asked to think about changes to the Program Review Guide.

Meeting adjourned: 11:32

Submitted by Manuela Long