



# WESTMONT

## 2019-2020 Special Circumstances Request

### STUDENT INFORMATION

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\_\_\_\_\_  
Last Name                                      First Name                                      M.I.                                      Westmont ID Number or Last 4 digits of Social Security Number

\_\_\_\_\_  
E-mail Address                                      Student's Cell Phone

### GENERALLY REQUIRED DOCUMENTATION

All appeals **must** include:

- 2019-20 Verification Worksheet
- 2017 Parent and Student IRS Tax Return Transcripts (<http://www.irs.gov/Individuals/Get-Transcript>)
- 2017 W-2 Form(s)

### SUPPLEMENTAL DOCUMENTATION

Please select the option below that best fits your circumstance and include all of the supplemental documentation listed in addition to the documents listed above. Please also include a signed letter explaining your special circumstance.

#### LOSS OF EMPLOYMENT OR REDUCTION IN EMPLOYMENT/INCOME

- Signed copy of the 2018 Tax Return and 2018 W-2 Form(s).
- 2019 Projected Income. Please include estimates of all income, including (but not limited to): income earned from work, interest income, rental income, unemployment or retirement income, account distributions, etc.
- Copy of documentation relevant to your reduction in income, lay off, or unemployment.

#### MEDICAL EXPENSES PAID IN 2018

- Itemized list of "out of pocket" medical expenses incurred in 2018. Please do not include insurance premiums.

#### ONE-TIME INCOME RECEIVED IN 2017

- Please indicate the nature of the income that you do not expect to receive again. Attach any relevant documentation.

### SIGNATURE

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By signing this worksheet, we certify that all the information is complete and correct:

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date

Submit this completed form to:

Westmont College  
Office of Financial Aid  
955 La Paz Road  
Santa Barbara, CA 93108  
Fax: 805-565-7157  
Email: [finaid@westmont.edu](mailto:finaid@westmont.edu)

Questions? Call our Financial Aid Help Line at (888) 963-4624.